

# ADMINISTRATIVE COUNCIL

## M I D W E S T E R N   S T A T E   U N I V E R S I T Y

Meeting No. 07-03

January 16, 2007

The Administrative Council met Tuesday, January 16, 2007, via e-mail. Dr. Jesse Rogers, Chairman; Mr. Juan Sandoval, Dr. Howard Farrell, Mr. Keith Lamb, Dr. Robert Redmon, Ms. Janus Buss, Ms. Dianne Weakley, and Ms. Debbie Barrow participated in this meeting.

### MSU Policies and Procedures

The following were approved for submission to the Board of Regents at the February meeting.

- a. Policy 2.338 University Boards, Councils & Committees
  - i. A. Boards, 1. Accident Review Board  
It was recommended that this policy be deleted from the *Policy Manual*.
  - ii. D. Standing Committees, 37. Risk Management and Safety Committee  
The administration recommended clarification of the policy wording and committee structure.
  - iii. D. Standing Committees, 17. Computer Information Security Committee  
It was recommended that this policy be deleted from the *Policy Manual*.
  - iv. D. Standing Committees, 25. Financial Aid Appeals Committee  
The Council recommended the deletion of the word advisory be removed from the title of the committee.
  - v. D. Standing Committee, 35. Purchasing Vendor Appeals Committee  
It was recommended that this policy be deleted from the *Policy Manual*.
  - vi. A. Boards, 3 Student Traffic Review Board  
It was recommended that this board be changed to a committee and moved to section D. Standing Committee, # \_\_\_\_.

### Key Requests

The Council recommended approval of the following key requests.

### FACULTY

Judith Beechler	Ferguson Master	New faculty in College of Education
Felita Bennett	Dillard Master	Adjunct needs access to all classrooms

### STAFF

L. O. Nelson	Dillard Master	Needs access to classrooms
Kyle Owen	(2) GGM	New Assoc Director of Physical Plant

### STUDENT

Christopher Churchill	Bolin Outside	GA needs access to building for research
Darrell Sims	Bolin Outside	Student system administrator for CS server.

ORIGINAL MINUTES SIGNED

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Jesse W. Rogers, Chairman

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Cindy Ashlock, Secretary