

**MINUTES
MIDWESTERN STATE UNIVERSITY
BOARD OF REGENTS**

**Student Services Committee
February 9, 2006**

The Board of Regents, Midwestern State University, met in regular session in the Board Room, Hardin Administration Building, Wichita Falls, Texas, at 2:10 p.m., Thursday, February 9, 2006. Student Services Committee members in attendance were Ms. Patricia Haywood, Chairperson; Mr. Stephen Gustafson; and Mr. Munir Lalani. Other regents attending the meeting were Mr. Mac Cannedy, Jr., Mr. Don Ross Malone, and new student regent Mr. Will Morefield.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Friederike Wiedemann, Provost; Mr. Juan Sandoval, Vice President for Administration and Finance; Dr. Howard Farrell, Vice President for University Advancement and Student Affairs; Dr. Bob Clark, Associate Provost; and Mr. Keith Lamb, Associate Vice President for Student Affairs. Other university personnel attending the meeting included Ms. Gail Ferguson, Controller; Mr. David Spencer, Internal Auditor; Dr. David Tucker, Chairperson of the MSU Faculty Senate; Ms. Valarie Maxwell, Director of Budget and Management; Mr. Michael Dye, Director of Information Systems; Ms. Bobbie Tassinari, Director of Purchasing; Ms. Dianne Weakley, Director of Personnel; Ms. Mitzi Lewis, Assistant Director of Institutional Research and Planning; Ms. Janus Buss, Director of Public Information and Marketing; Ms. Cindy Ashlock, Assistant to the President; and Ms. Debbie Barrow, Executive Assistant to the President. Mr. Jason York, Student Government Association Observer, also attended the meeting.

Chairperson Haywood called the meeting to order at 2:10 p.m.

Reading and Approval of Minutes

06-80. The minutes of the Student Services Committee meeting November 3, 2005 were approved as presented.

Student Government Report

06-81. Mr. Lamb commented that when Will Morefield was named the Student Regent he decided to ask another Student Senator to give the Student Government Association (SGA) Report to the Board. Mr. Lamb introduced Reece Talley, a junior from Canadia, Texas. Mr. Talley presented the following information to the Board.

1. He reported that SGA sponsored a Student Leadership Conference February 4; it was well attended and received.
2. The SGA President, Vice President and Secretary attended a leadership conference in Florida during the fall. While there, they took a test and earned the designation of Certified Student Leaders.
3. Two proposals will likely be presented to the Student Senate this spring. The first deals with a Student Directory which would provide a way for students to get in contact with other students attending MSU. The directory would be published like a

phone book. It is hoped that advertising could be sold to cover the estimated cost of this project of \$20,000. The second proposal will be for a new Student Endowment Fund. He distributed a chart showing a possible fee that could be charged to students and the amount of revenue that would be available for scholarships (see Attachment No. 1). Mr. Talley commented that this would be a great way for students to reinvest in the university.

Mr. Malone asked if the students had considered the possibility of giving larger scholarships to a fewer number of people, rather than \$500 scholarships to a large number of people. Mr. Talley stated that the group would discuss this possibility when finalizing the details of their recommendation.

Housing Rates

06-82. Housing rates for fall 2006, spring 2007, and summer 2007 were presented in the agenda document and recommended for approval. Ms. Haywood noted that the recommended increases for 2006-2007 were between three and four percent. Mr. Lamb added that during the last few years rates had increased by 6-6-1/2% as a result of the new debt on the renovated facilities. He stated that the recommended increase for next year was quite modest. He added that MSU's rates are a little below the rates charged at sister institutions.

Mr. Lalani asked if occupancy in Sunwatcher Village was still 100%. Mr. Lamb responded that Sunwatcher is always full. He added that when an individual moves out there is always a waiting list and another student moves right in.

Mr. Lalani noted that he was pleased the Killingsworth and Pierce Hall rates were affordable to students. Mr. Lamb stated Midwestern offers a very impressive range of living options for students.

Mr. Gustafson asked if a semi-private room could be changed into a private room. Mr. Lamb noted that in Killingsworth Hall and Pierce Hall, semi-private rooms can be used as a private room if only one individual occupies the entire space. He noted that this is rarely done because of the university's need for space. Mr. Gustafson asked what percentage of students request private rooms. Mr. Lamb responded that in the last ten years the university has seen a dramatic increase in students desiring privacy. He noted that more and more housing is designed to give students additional privacy. He added that while the numbers of students requesting private rooms has increased, the demand for housing has kept the number of requests that can be met quite low. Mr. Lamb stated that private living spaces are available in McCullough-Trigg Hall, Bridwell Courts and Sunwatcher Village. He indicated his feeling that it is important for a freshman to learn how to live in a community of people. For this reason, freshmen students are generally encouraged to live in Killingsworth and Piece Halls.

Mr. Lalani moved approval of the housing rates for 2006-2007 as presented. Mr. Gustafson seconded the motion and it was approved.

Food Service Rates

06-83. Food service rates for summer 2006, fall 2006, and spring 2007 were recommended for approval as shown in the agenda document. Mr. Lamb noted that the recommended increases were modest, especially considering the increased cost of utilities and transportation. Mr. Cannedy asked which students were required to purchase a meal plan. Mr. Lamb responded that students who live in Pierce, Killingsworth and McCullough-Trigg Halls are required to purchase a 10, 14 or 19 meal plan. Students living in other university housing have kitchens available to them and they are not required to purchase a board plan. He added that students can apply for an exemption if a special circumstance exists.

Mr. Lalani noted that the 25 meal commuter plan costs a student \$125 while the 100 meal plan costs \$600. He asked why a student would want to purchase the 100 meal plan since the 25 meal plan was so much less expensive. Mr. Lamb stated that the 25 meal block expires at the end of the academic year, while the 100 meal block has no expiration date.

Mr. Lalani moved approval of the food service rates as presented. Mr. Gustafson seconded the motion and it was approved.

MSU Student Handbook Changes

06-84. The administration recommended the addition of a policy to the *MSU Student Handbook and Activities Calendar* regarding the sale of food on campus. Ms. Haywood noted that this policy was necessary to comply with Wichita County Department of Health rules and regulations.

Mr. Lamb noted that the Wichita County Department of Health recently notified the administration that food sales on campus, with the exception of bake sales, are required to follow certain guidelines. He stated that this policy would require students to follow the regulations.

Mr. Morefield stated that being a part of the Greek system they do a lot of fundraisers and events that involve bake sales and cookouts. He noted that last year one of his fraternity brothers was reprimanded during a recruitment cookout for cooking a steak in addition to the hamburgers and hotdogs that were provided by the university. Mr. Lamb noted that this issue was not related to the proposed policy, but rather deals with the university's contract with Aramark. This contract provides that all on campus food sales be made through Aramark, unless otherwise authorized by the administration.

Mr. Lalani asked if the university's contract with Aramark prohibited students from fund raising on campus. Mr. Lamb responded that it does not. Mr. Lalani asked if student organizations are required to buy food used for fund raising events from Aramark. Mr. Lamb responded that they did not. He added that in Will's example, which was an Interfraternity Council rush event, the organization was likely asked to purchase the food through Aramark.

Dr. Farrell stated that exceptions to the policy are made as needed and each request for exemption is reviewed individually. Mr. Lalani expressed concern that if student organizations can purchase food at Sam's or Wal-Mart at a lower cost than purchasing it

through Aramark, they should not be prohibited from doing so. Mr. Lamb responded that each request is administered through his office. He added that while he had turned down exemption requests from community groups, he did not recall turning down such a request from student organizations. Mr. Lalani asked if Aramark made the final decision. Dr. Farrell responded that they did not.

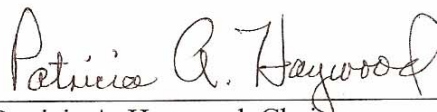
Mr. Cannedy noted that there are some instances when MSU as a state university is not bound by certain regulations. He asked how the administration determines when this is the case. Dr. Rogers stated that it would vary from issue to issue and agency to agency. He noted that the university comes under EPA and OSHA regulations, but in the distance past it did not. The same is true for city fire and building codes. Mr. Sandoval added that the university must be prudent in actions that are taken. Mr. Lalani stated that when health and safety is involved it is best to follow the letter of the law.

Ms. Gustafson moved approval of this policy as presented. Mr. Lalani seconded the motion and it was approved.

Adjournment

The Student Services Committee discussion concluded at 2:40 p.m.

Reviewed for submission:



Patricia A. Haywood, Chairperson
Midwestern State University
Board of Regents Student Services Committee

ATTACHMENT:

1. Student Endowment Fund Information

Year	Fee/hour	Revenue Generated	Cumulative Total	Scholarships Awarded
1	\$ 0.50	\$ 77,500.00	\$ 77,500.00	7.75
2	\$ 0.50	\$ 77,500.00	\$ 155,000.00	15.50
3	\$ 0.50	\$ 77,500.00	\$ 232,500.00	23.25
4	\$ 0.75	\$ 116,250.00	\$ 348,750.00	34.88
5	\$ 0.75	\$ 116,250.00	\$ 465,000.00	46.50
6	\$ 1.00	\$ 155,000.00	\$ 620,000.00	62.00
7	\$ 1.00	\$ 155,000.00	\$ 775,000.00	77.50
8	\$ 1.00	\$ 155,000.00	\$ 930,000.00	93.00
9	\$ 1.00	\$ 155,000.00	\$ 1,085,000.00	108.50
10	\$ 0.25	\$ 38,750.00	\$ 1,123,750.00	112.38
11	\$ 0.25	\$ 38,750.00	\$ 1,162,500.00	116.25
12	\$ 0.25	\$ 38,750.00	\$ 1,201,250.00	120.13
13	\$ 0.25	\$ 38,750.00	\$ 1,240,000.00	124.00
14	\$ 0.25	\$ 38,750.00	\$ 1,278,750.00	127.88
15	\$ 0.25	\$ 38,750.00	\$ 1,317,500.00	131.75
16	\$ 0.25	\$ 38,750.00	\$ 1,356,250.00	135.63
17	\$ 0.25	\$ 38,750.00	\$ 1,395,000.00	139.50
18	\$ 0.25	\$ 38,750.00	\$ 1,433,750.00	143.38
19	\$ 0.25	\$ 38,750.00	\$ 1,472,500.00	147.25
20	\$ 0.25	\$ 38,750.00	\$ 1,511,250.00	151.13
21	\$ 0.25	\$ 38,750.00	\$ 1,550,000.00	155.00
22	\$ 0.25	\$ 38,750.00	\$ 1,588,750.00	158.88
23	\$ 0.25	\$ 38,750.00	\$ 1,627,500.00	162.75
24	\$ 0.25	\$ 38,750.00	\$ 1,666,250.00	166.63
25	\$ 0.25	\$ 38,750.00	\$ 1,705,000.00	170.50

*Goal of \$1,000,000 realized in year 9.

*Round scholarships awarded DOWN to the nearest whole number