

**MINUTES
MIDWESTERN STATE UNIVERSITY
BOARD OF REGENTS**

**Personnel and Curriculum Committee
May 11, 2006**

The Board of Regents, Midwestern State University, met in regular session in the Board Room, Hardin Administration Building, Wichita Falls, Texas, at 2:50 p.m., Thursday, May 11, 2006. Personnel and Curriculum Committee members in attendance were Mr. John Bridgman, Chairperson; Ms. Pamela Gough; Mr. Munir Lalani; and Mr. Ben Wible. Other regents attending the meeting were Mr. Mac Cannedy, Jr., Mr. Stephen Gustafson, Ms. Pat Haywood, Mr. Don Ross Malone, and Student Regent Will Morefield.

Administrative staff members present included Dr. Jesse W. Rogers, President; Dr. Friederike Wiedemann, Provost; Mr. Juan Sandoval, Vice President for Administration and Finance; Dr. Howard Farrell, Vice President for University Advancement and Student Affairs; Dr. Bob Clark, Associate Provost; and Mr. Keith Lamb, Associate Vice President for Student Affairs. Other university personnel attending the meeting included Mr. David Spencer, Internal Auditor; Dr. David Tucker, Chairperson of the MSU Faculty Senate; Ms. Valarie Maxwell, Director of Budget and Management; Ms. Bobbie Tassinari, Director of Purchasing; Ms. Dianne Weakley, Director of Personnel; Mr. Mike Snow, Director of Institutional Research and Planning; Ms. Mitzi Lewis, Assistant Director of Institutional Research and Planning; Ms. Janus Buss, Director of Public Information and Marketing; Ms. Barbara Merkle, Director of Admissions; and Ms. Debbie Barrow, Executive Assistant to the President. Mr. Jason York, Student Government Association Observer, also attended the meeting. Representing the news media was Ms. Ann Work, reporter for the Wichita Falls *Times Record News*.

Chairperson Bridgman called the meeting to order at 2:50 p.m.

Reading and Approval of Minutes

06-109. The minutes of the Personnel and Curriculum Committee meeting February 9, 2006, were approved as presented.

Faculty Report

06-110. Dr. David Tucker, Chairperson of the Faculty Senate, presented information to the Board on behalf of the faculty. He noted that he had taught in higher education for 40 years and had been at MSU for 18 years. He stated that there had been tremendous changes in higher education over the years. He added that with these changes there are tremendous pressures on faculty members to keep up with changes in technology, which requires time, energy, and resources. This university has been very good in providing resources for faculty to keep current in the various disciplines. He stated that he had previously shared with the Board about the challenges the university faces in attracting new faculty and retaining existing faculty. He noted that five faculty members will retire in 2006 and in some cases they will be replaced by new faculty earning salaries equal to or greater than the salaries of the retirees.

He stated that the faculty continue to be appreciative of the support by the Board and administration. He commented on the recent site visit by representatives of the Council of Public Liberal Arts Colleges (COPLAC). He stated that the visit went well and MSU will hopefully be admitted into this organization. This designation would make MSU unique in the state of Texas and would be a recruiting tool for faculty and students to our university.

Dr. Rogers noted that this would be Dr. Tucker's last year as chair of the MSU Faculty Senate. He added that Dr. Tucker had always dealt with him with respect and honesty. He thanked David for his four years of service as chair of the Senate and for the guidance he had given the administration and the Board. Dr. Tucker stated that he would serve as Faculty Senate Chair through the August Board meeting.

Review of Personnel Reports for FY 05-06 Budget

06-111. Personnel changes in January, February, and March 2006 were presented for information as shown in the agenda document.

Holiday Schedules for Staff Employees – 2006-2007

06-112. The holiday schedules for MSU staff employees for the period beginning September 1, 2006, and ending August 31, 2007, were presented for review and approval. Mr. Gustafson asked about the Spring Break holiday only being three days. Dr. Rogers responded that the faculty and students would have a five-day Spring Break. However, these proposed holidays were for the staff employees.

Mr. Lalani moved approval of the schedules as presented. Mr. Wible seconded the motion and it was approved.

May 2006 Graduating Class

06-113. The administration recommended approval of the list of candidates for May 2006 graduation with the provision that they meet all requirements as prescribed by the faculty and administration. Mr. Bridgman reported that 672 student names appear on the list which compares to 617 on the list in 2005.

Ms. Gough moved approval of this item. Mr. Lalani seconded the motion and it was approved.

Academic Program Addition (Master of Science in Radiologic Sciences with a major in Radiologist Assistant

06-114. The administration recommended the addition of the major of Radiologist Assistant (RA) into the Master of Science in Radiologic Sciences (MSRS) degree. Mr. Bridgman noted that this track would complement the existing MSRS education and administration tracks in the graduate radiologic sciences program. While the other tracks require 39 credits, the RA major will require 53. The clinical practice skills of the graduates of this program will parallel other professionals with master's level entry into the workforce. Accordingly, employers prefer graduate level preparation. Graduates will be eligible to take the national certification exam administered by the American Registry of Radiology Technologists (ARRT). Dr. Wiedemann stated that Midwestern has the faculty and background for this program. She added that MSU

continues to be a leader in this academic field. Mr. Bridgman asked how many students would be in the program. Dr. Wiedemann indicated that it would initially be a small program, with possibly ten students enrolled. However, the program will certainly grow as it is publicized throughout the United States.

Mr. Lalani asked what the current graduates with an MSRS degree do following graduation. Dr. Wiedemann responded that the current degrees emphasize administration and education. Dr. Rogers added that graduates in these programs can teach, and many work as administrators in imaging centers, hospitals, and clinics.

Mr. Lalani moved approval of the recommendation as presented. Mr. Wible seconded the motion and it was approved.

Academic College Name Change

06-115. The administration recommended changing the name of the Prothro-Yeager College of Liberal Arts to the Prothro-Yeager College of Humanities and Social Sciences. Mr. Bridgman noted that this recommendation has the support of the college faculty, the College Council, the Academic Council, and the Prothro and Yeager family representatives. Dr. Rogers noted that the administration continues to be optimistic that MSU will be granted membership in COPLAC. Dr. Wiedemann added that by changing the name the college is better defined and it will be easier to connect liberal arts to the entire university.

Mr. Lalani moved approval of this recommendation as presented. Ms. Gough seconded the motion and it was approved.

MSU Policies and Procedures Manual Changes

06-116. The following changes to the *MSU Policies and Procedures Manual* were recommended for approval. Dr. Rogers summarized the changes to these policies.

- A. Policy 1.2 – History – slight changes were recommended to bring the statement up to date.
- B. Policy 2.338 – University Committee – Student Success Committee – it was recommended that the Advising Coordinator be added to the personnel of this committee.
- C. Policy 3.130 – Titled Professorships – a faculty committee was established to review this policy. Revisions were recommended to clarify how appointments are made and what benefits are available to recipients.
- D. Policy 3.223 – Staff Employee Education Incentive Program - it was recommended that an application deadline be added to ensure fair and consistent administration of the program.

- E. Policy 3.330 – Student Employment – recommended changes related to allowing background checks for certain positions and also provided clarification to the policy.

Mr. Lalani moved approval of these recommended changes. Mr. Wible seconded the motion and it was approved.

Recess

The Board went into recess at 3:19 p.m.

Executive Session

The Board went into closed session as allowed by the Texas Government Code Chapter 551, Section 551.072, Real Property, and Section 551.074, Personnel Matters, to consider item 06-101 (Possible Purchase of Property), item 06-108 (Operating Budget), item 06-117 (Emeritus Status), item 06-118 (Faculty Promotions), and item 06-119 (Faculty Tenure). The closed session was properly announced at 3:30 p.m. Board members, Dr. Rogers, Dr. Wiedemann, Mr. Sandoval Dr. Farrell, Dr. Clark, Mr. Lamb, Mr. Spencer, and Ms. Barrow remained for the discussion.

Open Meeting Resumes

The closed session ended at 4:43 p.m. with an announcement by Mr. Cannedy that no action was taken during Executive Session. The Committee reconvened at 4:54 p.m.

Emeritus Status for Retiring Faculty and Administrators

06-117. Mr. Lalani moved the following individuals be granted emeritus status:

- Mr. Larry Davis – Emeritus Associate Professor of Art – 37 years
- Dr. John Dowd – Emeritus Associate Professor of Educational Leadership and Technology – 17 years
- Dr. Kenneth Hendrickson, Jr. – Emeritus Hardin Professor of History – 36 years
- Dr. Norman Horner – Emeritus Professor of Biology – 39 years
- Ms. Diane Spiller – Emeritus Assistant Professor of Mathematics – 17 years
- Dr. Jan Walker – Emeritus Assistant Professor of Social Work – 11 years

Mr. Wible seconded the motion and it was approved.

Faculty Promotions

06-118. Mr. Lalani moved approval of the following promotions:

From the Rank of Instructor to Assistant Professor:

Candice Fulton, M.S. Chemistry

From the Rank of Assistant Professor to Associate Professor:

Patricia Andersen, Ed.D. Education

Sharon Arnoult, Ph.D. History

Robert Redmon, Ed.D. Education

Chris Shao, Ph.D. Marketing

From the Rank of Associate Professor to Professor:

Roberto Fuertes-Manjon, Ph.D.	Spanish
Catherine Stringfellow, Ph.D.	Computer Science
Donna Wright, Ed.D.	Radiologic Sciences

Ms. Gough seconded the motion and it was approved.

Faculty Tenure

06-119. Mr. Bridgman commented that he was very impressed with the length and depth of analysis that goes into the procedure for tenure. He stated his belief that everyone associated with MSU should feel proud that the process is handled seriously, systematically, and with good procedures at work.

Mr. Lalani moved approval of granting tenure to the following individuals:

Patricia Andersen, Ed.D.	Education
Sharon Arnoult, Ph.D.	History
Martha Burger, Ed.D.	Education
Peter Fields, Ph.D.	English
Roland Glean, Ph.D.	Political Science
Christopher Hansen, Ph.D.	Chemistry
Gail Kaciuba, Ph.D.	Accounting
Stephen Lunce, Ph.D.	Management Information Systems
Nathan Moran, Ph.D.	Criminal Justice
Chris Shao, Ph.D.	Marketing
Pamela Stephens, Ph.D.	Geosciences

Mr. Wible seconded the motion. The motion passed with Ms. Gough being the only opposing vote.

Adjournment

There being no further business, the Personnel and Curriculum Committee discussion concluded at 4:57 p.m.

Reviewed for submission:

John Bridgman, Chairperson
Midwestern State University
Board of Regents Personnel & Curriculum Committee