Minutes of Meeting  
MSU Staff Senate  
January 14, 2015

The MSU Staff Senate met Wednesday, January 14, 2015 at 2:00 p.m. in the Dillard College of Business Administration Building room 189. Members in attendance were: Dirk Welch, Jesika Fisher, Reagan Foster, Sheila Barrett, Mark McClendon, Linda Knox, Angie Reay, Francine Carraro, Shane Black, Gary Neal, Newman Wong.

Members absent were Vinita Bohenkamp, Jim Hall, Jennifer Dunn, Sue Witherspoon.

The meeting was called to order at 2:05 pm by Dirk Welch.

Guest Speaker: Mr. Kyle Owen, Associate VP Facilities Services  
Mr. Kyle Owen presented information about deferred maintenance and construction projects on campus. From April 2011 through January 2012, all facilities were walked through looking for deferred maintenance. The list is around 550 items that are in need of repair on our campus. Each summer, the supervisors of the departments prioritize their lists to complete the projects. Some examples are:

- Emergency phone back up system in Hardin
- Dimming system for Fain Fine Arts
- Wigwam Trail (resurface of the road)
- Replace exterior stair well at Prothro Yeager
- Placing electric meters in 14 campus building
- Football coaches offices at the West Campus Annex
- Mustangs Walk
- Dalquest Desert Research Station Building Construction
- Repairs on roofs from Spring 2014 hail damage
- Student Housing
- Mass Communication Building

Guest Speaker: Marcos Torres, SGA Senior Class Senator

Mr. Marcos Torres spoke to the Staff Senate about enforcement of our campus being Smoke Free. He and the students are looking to enforce a fine for those smoking on campus. (This would include smokeless tobacco/E cigarettes.) The SGA is looking for support from the staff to enforce the policy. Mr. Torres explained they are still in the planning stages of policy enforcement. Multiple questions were asked by the staff for Mr. Torres and his peers to consider. Mr. Torres is speaking to the faculty as well on this topic.

Approval of Minutes:

The minutes of the December 10, 2014 Staff Senate meeting were presented. Ms. Knox moved to approve the December Staff Senate Minutes with corrections. Ms. Fisher seconded the motion. The motion passed by unanimous vote (closed).
**Correspondence:**
Staff Senate received a question from a staff member. The concern was about the water temperatures in sinks and other areas not getting warm/hot enough. During Mr. Owen’s presentation, he said that when Dr. Rodriguez was president there was a heating source in the Hardin building. There was a complaint from other buildings and that resource was removed. At this time, there are no plans for additional heating sources in the buildings.

**Committee Reports**

**Staff Senate Executive Committee:**
The Executive Committee met on January 7, 2015 to set the Staff Senate Meeting agenda.

**Communication Committee:**
No report.

**Membership Committee:**
Mr. Marcus Hill is the new EEO class 5 (replacing Chris Strader).

**Bylaws Committee:**
No report.

**Scholarship Committee:**
Application for Spring 2015 Dr. Jesse W. Rogers Scholarship are available and are due on Monday, February 2, 2015 to Mr. Newman Wong. (newman.wong@mwsu.edu)

**Long Range Review and Planning Committee:**
The launch of the Staff Survey will be in early February.

**Administrative Council:**
Mr. Welch reported that there were a few policy changes at the meeting.

**Board of Regents:**
No report.

**Student Affairs and Enrollment Management**
No report.

**Academic Council:**
No report.

**Faculty Senate:**
No report.
**New Business:**
No report.

**Old Business:**
Mr. McClendon presented a draft of the Staff Survey. It was discussed to have additional information in the survey.

**Adjournment:** The meeting was adjourned at 3:15 p.m. The next meeting is scheduled for Wednesday, March 11, 2015 in the Dillard College of Business Administration, Room 189.

Respectfully Submitted,

Angie Reay
Secretary/Treasurer