Minutes of the Staff Senate Meeting  
September 8, 2010 Meeting  
10:00am  
189 Dillard College of Business Administration

**Attending:** Chris Gore, Treva Clifton, Jolene Welch, Linda Knox, Frances Miller, Pam Midgett, Lori Case, Joe Mrugalski, Camille Smith, Juan Ibarra, Greg Williams, Jeana Brunson, Matthew Park, Gary Neal, Douglas Allison, and Dianne Weakley (guest)

The meeting was called to order at 10:00am by Chris Gore, Chairman of the Staff Senate and roll call was taken.

The minutes from the August Staff Senate meeting were reviewed. Treva Clifton made a motion to approve the minutes after the correction of the misspelling of Linda Knox’s name. Matthew Park gave a second to the motion. All senators present were in favor of approving the minutes with the correction.

A thank you letter from Nancy Halverson, staff senate scholarship recipient, was read by Pam Midgett.

The 2010-2011 appointments to councils and committees were assigned at this meeting.

A sample letter to constituents written by Matthew Park was reviewed. The senators from each EEO classification will personalize the letter and send it to their constituents informing them of the representation they have on the senate.

Jolene Welch reported communication she received from a constituent concerning the summer four day work week. Senate members discussed the results from a previous poll of employees which yielded a significant response in favor of a the four day work week. It was decided that the senate would take no action at this time.

The calendar of events suggested by a 2009-2010 ad hoc committee was reviewed. The calendar provides a yearly timeline for the discussion of a service project, a fundraiser, and scholarship distribution.

Dianne Weakley, Director of Human Resources, addressed the senate on the following policies: Policy 3.220 Work Breaks, Policy 3.223 Staff Employee Education Incentive Program, and Policy 3.341 Family and Medical Leave. A discussion of these new policies took place. Ms. Weakley graciously offered the services of her department to the senate in all matters that relate to MSU policies concerning employment.

**Staff Senate Committee Reports**

**Executive Committee:** Mr. Gore reported that the Executive Committee will meet to set the agenda for the October 13, 2010 senate meeting.

**Long Range Review and Planning Committee:** Frances Miller reported that progress has been made on the quilt to be used as a fundraiser for scholarships.
Communications Committee: Joe Mrugalski reported that the names of the recipients of the 2010 Staff Senate scholarship have been posted to the website. Communication received on the website was reviewed including an opinion by an unnamed MSU employee that additional parking was necessary on campus.

Membership Committee: no report

Bylaws Committee: Linda Knox reported that there have been no changes to the by-laws.

Scholarship Committee: no report

Meeting Reports

Administrative Council: no report
Academic Council: no report
Faculty Senate: no report
Student Affairs Council: no report
Enrollment Management Council: no report
Board of Regents: no report

Mr. Gore announced that the next meeting of the Staff Senate would be Wednesday, October 13, 2010 at 10:00AM in 189 Dillard.

Ms. Clifton made a motion that the meeting come to a close. Linda Knox provided a second to the motion. All senators present were in favor and the meeting was adjourned at 10:55am.

Respectfully submitted,

Pam Midgett
Staff Senate Secretary