2012-2014 Graduate Catalog Changes  (Last updated 9-23-13)

Below are changes which have occurred since the printing of the 2012-2014 Graduate Catalog:

Page 9:  University Administration changes
Laura Jefferson, M.F.A. … Interim Dean, Lamar D. Fain College of Fine Arts
(replacement of Dr. Fischli who retired, effective September 2013)
James Johnston, Ph.D. … Interim Dean, College of Health Sciences and Human Services
(Title change announced at Academic Council, February 2013, effective Fall 2013)
Deborah Garrison, Ph.D. … Associate Vice President for Academic Affairs and Dean, Graduate School
(replacement for Dr. Owen, effective September 2013)
Marilyn Fowlé, Ed.D. ....................... Vice President for Business Affairs and Finance
(Effective September 2012)

Restructuring in Student Affairs and Enrollment Management, effective September 2012:
Keith Lamb, Ph.D. ............................................. Vice President for Student Affairs and
Enrollment Management
Randy Glean, Ph.D. ............................................. Director, International Services
Kathy Pennartz, B.B.A ............................................. Director, Student Financial Aid
Vineyard, Leah, M.A. .... Interim Director, Admissions (replacement of Ms. Merkle
who retired, effective September 2013)
Dan Williams, M.A. ............................................. Chief, University Police
G. Dail Neely, M.S. .................. Director of Clark Student Center (title change effective
September 2013)

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September 2013)
University Accreditation and Membership:
Midwestern State University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools Commission on Colleges to award associate, baccalaureate, and master’s degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Midwestern State University.

(Clarification received from Provost’s Office, February 27, 2013)

Graduate Degree Seeking Students

Graduate Standardized Test Scores and Official Transcripts: The requirement for standardized test scores is decided at the college level. Students should contact the graduate coordinator of their intended graduate program for information. If test scores are required, the scores must be no more than ten years old. Students for whom official test scores cannot be obtained from an approved official source will be required to retake the test. Graduate standardized test scores (e.g. GRE, GMAT) no more than ten years old and An official transcript from each institution attended must be received from an official source prior to admission. (See section for program requirements.)

Students must also meet program specific admission requirements and standards.

Non-degree Seeking Students

Post-Baccalaureate, Post-Master’s, or Certificate Seeking: Students under this classification are taking courses for professional improvement or certification, and are not pursuing a master's degree. Other than teacher's certification students, non-degree seeking students are not eligible for financial aid.

Courses taken as a post-baccalaureate student may be transferred into a master’s program, subject to program approval, up to a maximum of 9 hours. The chair of the student's graduate program must approve acceptance and/or applicability of the hours.

Falsification of Records: Students who knowingly falsify or are a party to the falsification of any official university record (including such records as transcripts, test scores, application for admission, Texas Success Initiative status, and student personnel forms) will be subject to disciplinary action which may include suspension or enforced withdrawal from the University.

GRADUATE ADMISSION PROCESS

Once all application materials have been received, a review is sent to the graduate coordinator for consideration. The review is then returned to the Dean of the Graduate School with a recommended decision for admission. The Dean of the Graduate School confirms the decision and sends official notification of the admission decision to the student.

Graduate coordinators may agree to consider a student for admission with an incomplete file under the following options:

Temporary Permit to Register with Unofficial or Missing Standardized Test Scores:
Students may request a temporary permit to register before the graduate test scores, if required by their graduate program, have been received by Office of the Graduate School. Students may present unofficial graduate test scores, or graduate test registration confirmation number, and request temporary admission status and be issued a permit to register. If a temporary admission status request is granted by
the graduate coordinator, all graduate tests must be taken no later than 30 calendar days after the first day of class. An incomplete-credentials hold will be placed on the student’s file preventing future registration until test scores are received and the student has been admitted into a graduate program. If official graduate test scores are not received prior to the last day for an official withdrawal, the student may be administratively withdrawn from the University. Students who register in this manner assume all responsibility for course prerequisites and eligibility. Note: Not all University departments allow temporary admission into their graduate programs.

Temporary Permit to Register with Unofficial or Missing Transcripts:
Students may request a temporary permit to register if the Office of the Graduate School has not received all transcripts. Students must present a transcript with proof of a bachelor’s degree conferred prior to enrollment in a graduate program. If a temporary admission status request is granted by the graduate coordinator, all official, final transcripts must be received no later than 30 calendar days after the first day of class. An incomplete-credentials hold will be placed on the student’s file preventing future registration until all transcripts are received and the student has been admitted into a graduate program. If official transcripts are not received prior to the last day for an official withdrawal, the student may be administratively withdrawn from the University. Students who register in this manner assume all responsibility for course prerequisites and eligibility. Note: Not all University departments allow temporary admission into their graduate programs.

Early Admission Decision:
Students may request an early admission decision if they are in their last semester and pending graduation with a bachelor’s degree. Students must present official graduate test scores, if required by their graduate program, and an unofficial current transcript from their undergraduate institution, and request an early admission decision. If an early admission decision is granted by the graduate coordinator, an official transcript with a degree conferred will be required prior to registration for classes. Early registration is not permitted under this classification. Note: Not all University departments allow early admission into their graduate programs.

ADMISSION TO THE GRADUATE SCHOOL

Unconditional Admission
An applicant who meets each of the following admission criteria may be eligible for unconditional admission by the graduate faculty of the student’s intended major:
1. A bachelor’s degree from a regionally accredited institution. (The equivalence of foreign degrees is evaluated by the Office of International Services.) The Office of the Graduate School must receive an official transcript, including one on which a bachelor’s degree is posted, directly from each institution the applicant has attended.
2. A cumulative undergraduate GPA of at least 3.0 from the student’s graduating institution.
3. A competitive score on the standardized graduate test, if required by the graduate program. The requirement for standardized test scores is decided at the college level. The student should contact the graduate coordinator of the intended graduate program for information. (The specific admissions test accepted is determined by the student’s intended graduate major department.) The Office of the Graduate School must receive official admissions test scores directly from the organization that administers the test.
4. An undergraduate background judged by the graduate faculty of the student’s intended major to be adequate for success in the student’s intended major.
Conditional Admission
An applicant who does not meet each of the above admission criteria may be eligible for conditional admission by the graduate faculty of the student’s intended major if the applicant has the following:

1. A bachelor’s degree from a regionally accredited institution. (The equivalence of foreign degrees is evaluated by the Office of International Services.) The Office of the Graduate School must receive an official transcript, including one on which a bachelor’s degree is posted, directly from each institution the applicant has attended.

2. An official score for the standardized graduate test, if required by the graduate program. The requirement for standardized test scores is decided at the college level. The student should contact the graduate coordinator of the intended graduate program for information. (The specific admissions test accepted is determined by the student’s intended graduate major department.) The Office of the Graduate School must receive official admissions test scores directly from the organization that administers the test.

A student who is conditionally admitted must earn a grade point average of 3.0 in the first four graduate courses (which total at least 12 SCH) applicable to the student’s graduate major. Students who are assessed additional undergraduate leveling work must complete that work at the direction and to the satisfaction of the coordinator of the student’s graduate major. To continue in the program, the student must meet the conditions set forth in the conditional admission.

(Effective Spring 2014, Academic Council, April 2013)

Page 23: THESIS OR RESEARCH PAPER (IF REQUIRED)

1. Form for Thesis and Research Papers: The faculty of each program shall choose the style manual for the field. See program area for recommended manual. In addition, the following requirements must be met:
   a. Three copies must be submitted.
   b. At least 20 lb. weight, 25% rag content bond paper must be used.
   c. A letter quality printer with standard type-face must be used.

2. Thesis: Students following a thesis program must complete the steps listed below:
   a. Graduate Advisory Committee: The student should consult regularly with the Graduate Advisory Committee during the preparation of the thesis.
   b. Title and Approval Pages: The title pages and approval pages of all theses must be uniform. Examples of each form are available in the department offices.
   c. Abstract: A word processed An abstract in standard form of not more than two pages must be prepared. The abstract pages are not numbered and should be inserted at the back of the thesis or behind the bibliography of the thesis.
   d. Thesis Enrollment: A student’s original enrollment is in Thesis 6983; the second enrollment is in Thesis 6993; all subsequent enrollments are in 6993. Enrollment is required each long term until the thesis is successfully completed or until a leave of absence of one semester is granted by the Dean of the Graduate School. Summer enrollment in thesis is not required unless the student will be an August graduate.
   e. Thesis Deadlines: The student must present a reading copy of the thesis to the Graduate Advisory Committee not later than six weeks prior to the date of expected graduation.

Three copies of the final thesis must be submitted to the Dean of the Graduate School’s office, with the signed approval of the Graduate Advisory Committee and the department chair or graduate coordinator. An electronic copy of the thesis must be submitted to the Graduate Office not later than two weeks prior to the end of the semester or summer term (last day of finals) in which all work for the degree is completed. A hard copy of the approval page with signatures of the thesis committee members and chair, and department chair or graduate coordinator will be submitted to the
Graduate Office at the same time the electronic thesis is submitted. After the Dean of the Graduate School’s approval, a copy of the approval page will be sent to the Office of the Registrar to verify completion of this requirement.

The student must pay the binding fee for the three copies at the Business Office and must present a receipt when the final copies for binding are submitted to the Dean of the Graduate School’s office. The student should also submit a current mailing address for receipt of the student’s bound copy of the thesis. The other two copies of the thesis will be distributed to the college office and Moffett Library. All theses will be archived electronically in Moffett Library for which there is no charge. Students will have the option of allowing their theses to be uploaded to a searchable database that will allow their work to be accessed worldwide. Hard copies of the thesis are at the discretion of the student or program/department/college; responsibility for these will be assumed at that level. If a college requires a bound copy or if the student desires one or more bound copies, the library can quote current fees for binding.

(Effective Fall 2013, Academic Council, January 2013 & May 2013)

Page 26: Transfer of Credit

There is no automatic transfer of credit earned at another institution; but in general, a maximum of 6 semester hours of approved graduate work completed at another regionally accredited graduate school may be accepted for credit.

Exceptions may be made with the approval of the graduate coordinator, dean of the college, and Dean of the Graduate School. Only courses with a grade of B or better will be considered for transfer. In such cases, however, credits accepted in transfer shall not exceed 12 hours. The graduate student must also secure the approval of the appropriate graduate coordinator at Midwestern State University prior to registration for any course(s) taken at another institution.

Correspondence courses and military educational experience (ACE credit) are not accepted for graduate credit.

(Academic Council/Graduate Council, August 2013)

Page 29: Assistantships

Graduate students admitted to a graduate degree program are eligible for consideration as a teaching assistant, graduate assistant for teaching, administrative assistant, graduate assistant for research, and or research assistant, graduate assistant for instructional support. Assistantships are usually available in those fields in which graduate study is offered.

Graduate Teaching Assistants may serve as instructors of record in developmental courses, lower level courses, or laboratories. Unless assigned to developmental courses, the instructor of record will have been admitted to graduate study and will have completed a minimum of 18 graduate credit hours in the subject matter field. Graduate Teaching Assistants will typically be employed for up to 6 semester hours load credit per semester.

Graduate Administrative Instructional Assistants will typically have assignments such as laboratory assistance, attending and/or helping prepare lectures, grading papers, keeping class records, and conducting discussion groups.

Graduate Research Assistants will typically assist faculty with research projects.

(Board of Regents, August 2012)
Page 34: Change for off-campus fee waiver:

Students attending only courses taught only at off-campus sites will not be are not required to pay the Student Union/Center fee, or the Student Recreational and Health Facilities Fee. All other fees are required. (Effective Fall 2013, Board of Regents, May 2013)

Page 35: Course Fees replaced with Instructional Enhancement Fees:

**INSTRUCTIONAL ENHANCEMENT FEES in lieu of Course Fees**

The instructional enhancement fee is charged according to the college in which the course is located and the credit hour value for that course.

**PER HOUR CHARGE FOR INSTRUCTIONAL ENHANCEMENT FEES**

<table>
<thead>
<tr>
<th>College</th>
<th>Hour Charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dillard College of Business Administration (COBA)</td>
<td>8.00</td>
</tr>
<tr>
<td>West College of Education (COED)</td>
<td>16.00</td>
</tr>
<tr>
<td>Fain College of Fine Arts (COFA)</td>
<td>15.00</td>
</tr>
<tr>
<td>College Health Sciences and Human Services (COHSHS)</td>
<td>23.00</td>
</tr>
<tr>
<td>Prothro-Yeager College of Humanities and Social Sciences (COHSS)</td>
<td>11.00</td>
</tr>
<tr>
<td>College of Science and Mathematics (COSM)</td>
<td>18.00</td>
</tr>
<tr>
<td>MWSU Instructional Enhancement Fee</td>
<td>5.00</td>
</tr>
</tbody>
</table>

(Effective Spring 2013, Board of Regents, November 2012)

Page 35: New Fees:

**PER HOUR CHARGE FOR DIFFERENTIAL INSTRUCTIONAL ENHANCEMENT FEES**

<table>
<thead>
<tr>
<th>Program</th>
<th>Hour Charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dental Hygiene</td>
<td>32.00</td>
</tr>
<tr>
<td>Engineering</td>
<td>9.00</td>
</tr>
<tr>
<td>Nursing</td>
<td>25.00</td>
</tr>
</tbody>
</table>

(Effective Fall 2013, Board of Regents, May 2013)

Page 35: Degree Fee change:

<table>
<thead>
<tr>
<th>Fee</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Graduation Fee</td>
<td>20.00 30.00</td>
</tr>
<tr>
<td>(Effective as of September 1, 2013; Board of Regents, May 2013)</td>
<td></td>
</tr>
<tr>
<td>Thesis Binding (per copy)</td>
<td>25.00</td>
</tr>
<tr>
<td>(Academic Council, May 2013)</td>
<td></td>
</tr>
<tr>
<td>Thesis Binding (per copy)</td>
<td>25.00</td>
</tr>
<tr>
<td>(Academic Council, September 2013)</td>
<td></td>
</tr>
</tbody>
</table>

Testing Fee change:

GRE ScoreItNow! (Analytical Writing Test): was $20.00, now $30.00

(Board of Regents, November 2012)
Medical Service Fee. The Board of Regents of Midwestern State University is authorized to charge a Medical Services Fee not to exceed $15.00 for each semester of the regular term and not to exceed $7.50 for each summer session. The Medical Services Fee is used only to provide an on-campus physician and medical services to students.

International Education Fee. A fee of $4.00 per student for each regular term and $2.00 per student for each summer term will be collected to assist students participating in an international exchange or study program.

University Services Fee. Effective Fall 2013, a fee of $45.12 per semester credit hour will be charged to cover various university services including, but not limited to, technology, library, publications, advising, international education, tutoring, supplemental instruction, and student support.

Incidental Fees. The governing board of a university of higher education may fix the rate of incidental fees to be paid under its governances by students and prospective students, and may make rules for collecting and distributing the fees.

1. Graduation Fee. A fee of $20.00 ($30.00 (effective September 1, 2013) must be paid when a student files for graduation. No refunds will be made after the final date for application for graduation, or for students graduating in absentia. Caps and gowns may be purchased from the date of Imagine Graduation, forward. Online ordering is available via the MSU Bookstore at http://www.mwsu.edu/bookstore.

2. Library Usage Fee. A fee of $8.00 per semester credit hour will be collected from students to cover library operating costs not currently being met by state appropriations, or other local income.

3. Publication Fee. A fee of $5.00 per student for each regular term and $2.50 per student for each summer term will be collected to cover the expenses involved in the publishing and distribution of class schedules, catalogs, and other published materials.

4. Technology Fee. A fee of $17.00 per semester credit hour will be charged and collected from students to cover the costs of operating, maintaining, and upgrading computer labs available for student use on campus as well as other expenses which the Board of Regents deems necessary or desirable in carrying out the computing functions of Midwestern State University.

5. Wellness Center Fee. A fee of $1.00 per semester credit hour, not to exceed $15.00, will be charged and collected from students to cover expenses for the wellness programs.

6. Energy Surcharge. A fee of $13.00 per semester credit hour will be charged and collected from students to cover the increasing costs of utilities.

7. Academic Support Fee. A fee of $4.00 per semester credit hour will be charged and collected from students to cover the costs of academic support services offered by the University to include academic advising, tutoring, and supplemental instruction as well as other expenses which the Board of Regents deems necessary or desirable to provide academic support services at Midwestern State University.
Page 58:  Bob Thomas, Graduate Coordinator (Also on page 205)  
(Effective July 2012)

Page 60: Common Body of Knowledge Requirement changes:

The common body of knowledge (CBK) represents the minimum core of knowledge which must be attained prior to beginning graduate study in business. The CBK is composed of 27 semester hours of undergraduate course work representing each of the major business disciplines. The required CBK courses are listed below.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACCT 2143</td>
<td>Financial Accounting</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>ACCT 2243</td>
<td>Managerial Accounting</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>BUAD 3033</td>
<td>Business and Economic Statistics</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>ECON 2333</td>
<td>Macroeconomics</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>ECON 2433</td>
<td>Microeconomics</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>FINC 3733</td>
<td>Business Finance</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>MGMT 3013</td>
<td>Organizational Behavior</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>MIS 3003</td>
<td>Management Information Systems</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>MKTG 3723</td>
<td>Principles of Marketing</td>
<td>3 hrs.</td>
</tr>
</tbody>
</table>

In most cases, students who have earned a bachelor’s degree in business administration will have satisfied the entire CBK. Students who have had no previous course work in business can have portions of the CBK waived with other previous course work and/or relevant work experience or by equivalency testing. The specific CBK courses required will be determined by the Graduate Coordinator and discussed with each student in an initial meeting. **Alternatively, the entire CBK can be satisfied by completing the six-hour graduate course: BUAD 5006-Foundations for the MBA.**  
(Academic Council, May 2013)

Page 61: MBA changes:

Each student will take 8 required graduate courses (24 semester hours) plus 3 graduate electives (9 semester hours) for a total of 33 semester hours.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACCT 5213</td>
<td>Cost Analysis and Control</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>ECON 5113</td>
<td>Managerial Economics or ECON 5143 Macroeconomics</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>FINC 5713</td>
<td>Financial Administration</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>MGMT 5443</td>
<td>Current Issues in Organizational Behavior</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>MGMT 6883</td>
<td>Graduate Seminar in Business Policy</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>MIS 5113</td>
<td>Information Technology Management</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>MKTG 5513</td>
<td>Graduate Seminar in Marketing</td>
<td>3 hrs.</td>
</tr>
<tr>
<td></td>
<td>Approved Graduate Level Electives*</td>
<td>9 hrs.</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>33 hrs.</td>
</tr>
</tbody>
</table>

*Note: Students completing a thesis will take BUAD 6983, 6993, and one graduate elective course for a total of 9 hours. **Students completing a Concentration in Accounting will take three graduate accounting electives as approved by the Graduate Coordinator for a total of 9 hours; transcript will reflect the concentration in accounting.**  
(Academic Council, May 2013)
The graduate faculty of the Dillard College of Business Administration has approved a number of guidelines (or rules) which must be adhered to by all MBA students. These guidelines affect several facets of the MBA program.

**Common Body of Knowledge Courses**

1. **CBK Course Prerequisites:** Before registering for a CBK course, a student must complete each prerequisite either at MSU or by transfer credit.
2. **Undergraduate CBK Courses:** Since the required CBK courses are undergraduate courses, they may be taken at MSU prior to entering the MBA program. All required CBK courses taken at MSU (after completing requirements for an undergraduate degree) will be included as part of the last 60 hours of course work, which forms the basis for computing the student’s undergraduate GPA.
3. **Transferred CBK Courses:** Equivalent CBK courses may be transferred from other regionally accredited colleges and universities. Equivalency will be determined by the Graduate Coordinator in consultation with the appropriate Department Chair.

(Academic Council/Graduate Council, August 2013)

**Page 61: Elective Graduate Courses**

All graduate level elective courses must be approved by the Graduate Coordinator. The following rules will help students select graduate level electives.

1. **Undergraduate Courses Taken for Graduate Credit:** The Dillard College of Business Administration does not award graduate credit for any undergraduate courses.
2. **Graduate Transfer Credit:** A maximum of 6 semester hours of graduate level course work may be transferred from another regionally accredited college or university or from another graduate program at MSU. Each graduate course for which transfer credit is requested must be approved by the Graduate Coordinator.

(Academic Council/Graduate Council, August 2013)

**Page 65: ACCT Course changes:** (Effective Fall 2013, Academic Council, May 2013)

5123. Advanced Accounting
   Prerequisite: ACCT 3043 or concurrent enrollment.
   Intensive study of special areas in advanced financial accounting topics with emphasis on consolidated financial statements; other topics include multinational companies, fiduciaries, insolvencies, partnerships, and fund accounting. This material is heavily tested on the CPA Exam. (May not be taken by students with credit for ACCT 4123.)

5223. Accounting Research and Communication
   Prerequisite: ACCT 4063 3043.
   Introduces graduate students to professional accounting research. The course includes a study of the authoritative sources useful for accounting research. Students research, analyze, develop, and present proposed solutions to accounting and related business cases found in practice using such modern information technology resources and databases, as the Financial Accounting Research System (FARS). The results of the research will be presented both written and orally. This course
partially fulfills the Texas State Board of Accountancy’s requirements for accounting research and communication. (May not be taken by students with credit for ACCT 4223.)

Page 65: ACCT New Course Additions: (Effective Fall 2013, Academic Council, March 2013)

5083. Federal Income Tax II 3(3-0)
Prerequisites: ACCT 3073 and consent of Graduate Coordinator
Survey of federal income tax laws applicable to corporations, partnerships and S-corporations, and fiduciary relationships. (May not be taken by students with credit for ACCT 4083).

5323. Graduate Accounting Information Systems 3(3-0)
Prerequisites: ACCT 2143 and 2243
Focuses on systems analysis and design concepts and concerns that relate to the creation, security, documentation, and usage of accounting information systems while requiring hands-on work with Microsoft Office software for accounting purposes (emphasis on Excel and Access).

5523. Graduate International Accounting Standards 3(3-0)
Prerequisite: ACCT 3043
Provides a comprehensive overview of all current international accounting standards (IFRS) in the private sector.

Page 65: BUAD New Course Addition: (Effective Fall 2013, Academic Council, March 2013)

5006. Foundations for the MBA 6(6-0)
Prerequisite: Consent of the Graduate Coordinator
Graduate-level prologue to the accounting, statistics, economic, finance, marketing, management, and information systems foundations built upon during subsequent graduate classes.

Page 76: College of Education changes
Michaelle Kitchen
Chair, Counseling, Kinesiology, and Special Education Department
Vacant
Chair, Curriculum and Learning Department
Vacant
Chair, Educational Leadership and Technology Department
(Effective Fall 2013, Academic Council, February 2013)

Page 79: COUNSELING, KINESIOLOGY, AND SPECIAL EDUCATION changes

Admission Standards
1. An undergraduate degree from a regionally accredited college or university.
2. A minimum of 18 hours of courses in the behavioral sciences or approved equivalent.
3. A valid teaching certificate for admission to the Master of Education program in school counseling.
4. Admission to Candidacy (upon completion of 12 or more hours).
Upon receipt of a completed application for admission the Counseling Program Admission Committee will determine those applicants who will be admitted to the counseling program.

**Program Admission Procedures for School Counseling and Counseling**

1. Applications must be completed.
2. Three references must be provided prior to the admission decision.
3. No student will be allowed to enroll in any graduate counseling course unless he or she has applied for admission and has been accepted into the program.

**Page 93:** Major: Curriculum and Instruction (18 hours) changes

- **Option I**
  - Resource Area: 6 hours of electives that provide support for teaching as approved by the program coordinator or EDLE 5676, School Change and Reform.

- **Minor***: 12 graduate hours from: Biology, Early Childhood Education, Educational Technology, English, English as a Second Language, History, Mathematics, Political Science, Reading, Sport Administration, or Teacher Leadership.

- **Option II**
  - **Minor***: 18 graduate hours as prescribed by the Bilingual Education program, Master Mathematics Teacher program, the Training and Development program, the Superintendency program, or in a field related to the public schools: Biology, English, History, Mathematics, and Political Science.

  *(Academic Council, February 2013)*

**Page 98:** EDUC New Course Addition: *(Effective Fall 2013, Academic Council, August 2013)*

5186. Clinical Teaching 6(6-0)

- Prerequisites: A Bachelor’s Degree and approval of the Dean.
- Teaching under supervision in an accredited public or private school; meets full day for twelve weeks, including orientation; orientation and supervision by college instructor.

**Page 103:** College of Education changes

**EDUCATIONAL LEADERSHIP AND TECHNOLOGY**

Vacant, Chair

Educational Leadership and Technology Department

EDUCATIONAL LEADERSHIP

Program Coordinator, Jane Owen

*(Effective Fall 2013, Academic Council, February 2013)*

**Page 105:** College of Education changes

**EDUCATIONAL TECHNOLOGY**

Program Coordinator, Pam Whitehouse

*(Effective Fall 2013, Academic Council, February 2013)*
6063. Advanced Education Law  
Prerequisite: EDLE 5613 or its equivalent.  
Builds on the content of the prerequisite course by focusing on legal and policy issues of particular concern to top-level educational policymakers and administrators. Topics include such complex issues as the role of the state in education, parental rights, school choice and vouchers, privatization, religion on campus, and legal liability for constitutional wrongs.

6073. Statistics for Educational Research  
Prerequisites: EDUC 5053 and 6753 or EDLE 5783  
Application of statistical techniques to research in education; the development of skills in interpreting statistical concepts. Analysis of variance and covariance, multiple comparisons, non-parametric statistics and multiple correlations.

6083. Research Methods in Education  
Prerequisites: EDUC 5053 and 6753 or EDLE 5783  
Introduction to quantitative (survey, experimental design, correlation, causal-comparative, evaluation) and qualitative (case study, observation, action, participant-observation, historical, ethnograph, phenomenology) research methods used in conducting educational research.


5003. Advanced Technology Integration  
This course prepares undergraduate students to use suites of digital media and communication tools that support the development of technological pedagogical content knowledge. Students will develop learning experiences that incorporate new technologies that are developed in collaboration with method course instructors, or other instructors.

Page 115: Roe Roberts, MHA Graduate Coordinator (Also on page 204) (Effective November 2012)

Page 127: NURS Course Changes, Additions, and Deletions: (Academic Council, August 2013)

**NURSING CORE** (for students enrolled in the FNP, Family Psychiatric Mental Health Nurse Practitioner or Nurse Educator Programs) (Effective Spring 2014)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>SCH</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURS 5023</td>
<td>Research in Nursing</td>
<td>3</td>
</tr>
<tr>
<td>NURS 5043</td>
<td>Pathological Processes for Advanced Nursing Practice</td>
<td>3</td>
</tr>
<tr>
<td>NURS 5053</td>
<td>Contemporary Perspectives</td>
<td>3</td>
</tr>
<tr>
<td>NURS 5103</td>
<td>Theoretical Foundations in Nursing</td>
<td>3</td>
</tr>
<tr>
<td>NURS 5111</td>
<td>Health Assessment for Advanced Nursing Practice Clinical</td>
<td>1</td>
</tr>
<tr>
<td>NURS 5112</td>
<td>Health Assessment for Advanced Nursing Practice</td>
<td>2</td>
</tr>
<tr>
<td>NURS 5133</td>
<td>Advanced Pharmacotherapeutics</td>
<td>3</td>
</tr>
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</table>

*Subtotal* 18 15
### NURSE EDUCATOR OPTION

**Nursing Core**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURS 6913</td>
<td>Special Topics in Graduate Nursing</td>
<td>3</td>
</tr>
<tr>
<td>NURS 6983</td>
<td>Thesis</td>
<td>3</td>
</tr>
<tr>
<td>NURS 6993</td>
<td>Thesis</td>
<td>3</td>
</tr>
</tbody>
</table>

**Subtotal**

**69**

*Or Alternative Option: Non-Thesis*

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURS 6872</td>
<td>Evidence-Based Project I</td>
<td>2</td>
</tr>
<tr>
<td>NURS 6882</td>
<td>Evidence-Based Project II</td>
<td>2</td>
</tr>
<tr>
<td>NURS 6892</td>
<td>Evidence-Based Project III</td>
<td>2</td>
</tr>
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</table>

**Subtotal**

**69**

**Total Hours for the Nurse Educator Program**

**39**

### FAMILY NURSE PRACTITIONER OPTION

**Nursing Core**

<table>
<thead>
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<td>3</td>
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**Subtotal**

**69**

*Or Alternative Option: Non-Thesis*

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<td>Evidence-Based Project III</td>
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</tbody>
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**Subtotal**

**69**

**Total Hours for the FNP Program**

**48**

### FAMILY PSYCHIATRIC MENTAL HEALTH NURSE PRACTITIONER OPTION

**Nursing Core**

<table>
<thead>
<tr>
<th>Course Code</th>
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<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>NURS 5283</td>
<td>Role of the Advanced Nurse Practitioner</td>
<td>3</td>
</tr>
<tr>
<td>NURS 5303</td>
<td>Roles in Advanced Psychiatric Mental Health Nursing Practice</td>
<td>3</td>
</tr>
<tr>
<td>NURS 5322</td>
<td>Diagnostics for Mental Disorders</td>
<td>2</td>
</tr>
<tr>
<td>NURS 5363</td>
<td>Psychiatric Mental Health Nursing I</td>
<td>3</td>
</tr>
<tr>
<td>NURS 5373</td>
<td>Psychiatric Mental Health Nursing I Clinical</td>
<td>3</td>
</tr>
<tr>
<td>NURS 5383</td>
<td>Psychiatric Mental Health Nursing II</td>
<td>3</td>
</tr>
<tr>
<td>NURS 5393</td>
<td>Psychiatric Mental Health Nursing II Clinical</td>
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</tr>
<tr>
<td>NURS 5404</td>
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**Subtotal**

**22**

**Thesis**

<table>
<thead>
<tr>
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<tr>
<td>NURS 6993</td>
<td>Thesis</td>
<td>3</td>
</tr>
</tbody>
</table>

**Subtotal**

**69**
Or Alternative Option: Non-Thesis

NURS 6872 6843 Evidence-Based Project I 2 3
NURS 6882 6853 Evidence-Based Project II 2 3
NURS 6892 6863 Evidence-Based Project III 2 3

Subtotal 6 9

Total Hours for the FPMHNP Program 46

POST-MASTER’S FAMILY PSYCHIATRIC MENTAL HEALTH NURSE PRACTITIONER CERTIFICATE PROGRAM

NURS 5043 Pathological Processes for Advanced Nursing Practice 3
NURS 5111 Health Assessment for Advanced Nursing Practice Clinical 1
NURS 5112 Health Assessment for Advanced Nursing Practice 2
NURS 5133 Advanced Pharmacotherapeutics 3
NURS 5283 Role of the Advanced Nurse Practitioner 3
NURS 5303 Roles in Advanced Psychiatric Mental Health Nursing Practice 3
NURS 5322 Diagnostics for Mental Disorders 2
NURS 5363 Psychiatric Mental Health Nursing I 3
NURS 5373 Psychiatric Mental Health Nursing I Clinical 3
NURS 5383 Psychiatric Mental Health Nursing II 3
NURS 5393 Psychiatric Mental Health Nursing II Clinical 3
NURS 5401 Psychiatric Mental Health Nursing III 1
NURS 5404 Psychiatric Mental Health Nursing III Clinical 4

Total Hours 31

5053. Contemporary Perspectives 3(3-0)
Prerequisite: Admission to MSN Program.
Social, economic, historical, political, ethical, cultural, and legal issues in health care delivery are analyzed. Implications for advanced nursing practice are addressed.
(Effective Spring 2014)

5303. Roles in Advanced Psychiatric Mental Health Nursing Practice 3(3-0)
Prerequisite: Admission to the MSN Program.
Focuses on understanding factors affecting the incidence of serious/persistent psychiatric disorders and mental health problems and the scope of practice in advanced family psychiatric mental health nursing practice, including care of self assessment and management of individuals, groups, families, and communities across the life span. Exploration of selected theoretical foundations and overview of therapeutic modalities both pharmacologic and non-pharmacologic are included.
(Effective Spring 2014)

6843. Evidence Based Project I 3(3-0)
Prerequisite: NURS 5023.
This course is the first of a 3-course sequence designed to assist the student in the development of an evidence-based project. The focus on this course is the project planning process. The student will develop a project topic within the context of the social, economic, political, technological, ethical, and legal forces influencing advance practice. The student will develop a problem statement and rationale for the project and compose measurable, pertinent, and time specific objectives.
(Effective Summer 2014)
Evidence Based Project I 2(2-0)

This course is the first of a 3-course sequence designed to assist the student in the development of an evidence-based project. The focus of this course is the project planning process. The student will identify a project topic; develop a problem statement and rationale for the project; and compose measurable, pertinent, and time-specific objectives for the project.

(Effective Summer 2014)

Special Topics in Graduate Nursing 1, 2, 3 (1, 2, 3-0)

Prerequisites: All graduate nursing core courses or permission from the graduate/program coordinator.

In-depth studies of selected topics in nursing. May be repeated for a maximum of 6 credit hours. Topics may vary. Can also be used for additional clinical experience in which case the number of contact hours is the number of credit hours multiplied by 4.

(Effective Summer 2014)

Thesis I 3 semester hours

Prerequisites: NURS 5023, 6913 (NURS 6913 may be taken concurrently).

(Effective Summer 2014)

Page 138: Laura Fidelie, MPA Graduate Coordinator (Also on page 199) (Effective November 2012)

Page 155: Radiological Sciences course title change:
RADS 6553:
From: Graduate Statistics in Radiologic Sciences
To: Graduate Data Analysis in Radiologic Sciences.
(Effective Fall 2013, Academic Council, October 2012)

Page 167: HIST New Course Additions: (Effective Fall 2013, Academic Council, March 2013)

Twentieth Century American West 3(3-0)

An examination of the history and development of the trans-Mississippi West from approximately 1890 to the present. The course will consider major themes such as native and immigrant peoples, rural vs. urban politics, economic growth and development, the environment, regionalism, and the West in popular culture.

American Indian History 3(3-0)

A survey of American Indian history that considers early migrations through European contact, relocation, acculturation, termination, self-determination, and the civil rights movement of the 20th century.