



2012-2014 Graduate Catalog Changes (Last updated 4-2-14)

Below are changes which have occurred since the printing of the 2012-2014 Graduate Catalog:

Page 9: University Administration changes

- Laura Jefferson, M.F.A. ... Interim Dean, Lamar D. Fain College of Fine Arts
(replacement of Dr. Fischli who retired, effective September 2013)
- James Johnston, Ph.D. ... ~~Interim~~ Dean, College of Health Sciences and Human Services
(Title change announced at Academic Council, February 2013, effective Fall 2013)
- Deborah Garrison, Ph.D. ... Associate Vice President for Academic Affairs and Dean,
Graduate School (replacement for Dr. Owen, effective September 2013)
- Marilyn Fowlé, Ed.D. Vice President for Business Affairs and Finance
(Effective September 2012)

.....
Restructuring in Student Affairs and Enrollment Management, effective September 2012:

- Keith Lamb, Ph.D. Vice President for Student Affairs and
Enrollment Management
- Randy Glean, Ph.D. Director, International Services
- Kathy Pennartz, B.B.A. Director, Student Financial Aid
- Vineyard, Leah, M.A. Interim Director, Admissions (replacement of Ms. Merkle
who retired, effective September 2013)
- Dan Williams, M.A. Chief, University Police
- G. Dail Neely, M.S. Director of Clark Student Center (title change effective
September 2013)
- Jenny Denning, B.S.E. Manager, Barnes & Noble Bookstore
- Matthew Park, M.B.A. Associate Vice President for Student Affairs and Dean of
Students (title change effective September 2013)
- Cammie Dean, B.S. Director, Student Development & Orientation
- Joey Greenwood, Ed.D. Director, Recreational Sports and Wellness Center
- Debra Higginbotham, M.S. Director, Disability Support Services
- Pam Midgett, Ph.D. Director, Counseling Services
- Dirk Welch, M.S. Director of Career Management Center and
Testing Services
- Keith Williamson, M.D. Medical Director
- Michael Mills, Ed.D. Director, Housing and Dining Services
- Michael Clifton, B.S. Director, Dining Services
- Jon Lane, B.A.A.S. Postal Services Supervisor (replacement of Ms. Lovelace
who retired, effective September 2013)

.....
Randy Kirkpatrick, B.A. Chief Information Officer (replacement
for Mr. Dye, effective April 2013)

Steven Charlie Zamastil, B.A. Director, MSU Cycling Team
(Effective August 2012)

Page 12: University Accreditation and Membership:

Midwestern State University is accredited by the ~~Commission on Colleges of the Southern Association of Colleges and Schools~~ **Commission on Colleges** to award associate, baccalaureate, and master's degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Midwestern State University.

(Clarification received from Provost's Office, February 27, 2013)

Pages 17-19:

Graduate Degree Seeking Students

Graduate Standardized Test Scores and Official Transcripts: The requirement for standardized test scores is decided at the college level. Students should contact the graduate coordinator of their intended graduate program for information. If test scores are required, the scores must be no more than ten years old. Students for whom official test scores cannot be obtained from an approved official source will be required to retake the test. ~~Graduate standardized test scores (e.g. GRE, GMAT) no more than ten years old and~~ An official transcript from each institution attended must be received from an official source prior to admission. (See section for program requirements.)

Students must also meet program specific admission requirements and standards.

Non-degree Seeking Students

Post-Baccalaureate, Post-Master's, or Certificate Seeking: Students under this classification are taking courses for professional improvement or certification, and are not pursuing a master's degree. Other than teacher's certification students, non-degree seeking students are not eligible for financial aid.

Courses taken as a post-baccalaureate student may be transferred into a master's program, subject to program approval, up to a maximum of 9 hours. The chair of the student's graduate program must approve acceptance and/or applicability of the hours.

Falsification of Records: Students who knowingly falsify or are a party to the falsification of any official university record (including such records as transcripts, test scores, application for admission, Texas Success Initiative status, and student personnel forms) will be subject to disciplinary action which may include suspension or enforced withdrawal from the University.

GRADUATE ADMISSION PROCESS

Once all application materials have been received, a review is sent to the graduate coordinator for consideration. The review is then returned to the Dean of the Graduate School with a recommended decision for admission. The Dean of the Graduate School confirms the decision and sends official notification of the admission decision to the student.

Graduate coordinators may agree to consider a student for admission with an incomplete file under the following options:

Temporary Permit to Register with Unofficial or Missing Standardized Test Scores:

Students may request a temporary permit to register before the graduate test scores, **if required by their graduate program**, have been received by Office of the Graduate School. Students may present unofficial graduate test scores, or graduate test registration confirmation number, and request temporary admission status and be issued a permit to register. If a temporary admission status request is granted by

the graduate coordinator, all graduate tests must be taken no later than 30 calendar days after the first day of class. An incomplete-credentials hold will be placed on the student's file preventing future registration until test scores are received and the student has been admitted into a graduate program. If official graduate test scores are not received prior to the last day for an official withdrawal, the student may be administratively withdrawn from the University. Students who register in this manner assume all responsibility for course prerequisites and eligibility. Note: Not all University departments allow temporary admission into their graduate programs.

Temporary Permit to Register with Unofficial or Missing Transcripts:

Students may request a temporary permit to register if the Office of the Graduate School has not received all transcripts. Students must present a transcript with proof of a bachelor's degree conferred prior to enrollment in a graduate program. If a temporary admission status request is granted by the graduate coordinator, all official, final transcripts must be received no later than 30 calendar days after the first day of class. An incomplete-credentials hold will be placed on the student's file preventing future registration until all transcripts are received and the student has been admitted into a graduate program. If official transcripts are not received prior to the last day for an official withdrawal, the student may be administratively withdrawn from the University. Students who register in this manner assume all responsibility for course prerequisites and eligibility. Note: Not all University departments allow temporary admission into their graduate programs.

Early Admission Decision for Graduating Baccalaureate Students:

Students may request an early admission decision if they are in their last semester and pending graduation with a bachelor's degree **from a regionally accredited institution**. Students must present official **GRE, GMAT, or MAT** ~~graduate test scores, if required by their graduate program to which they are applying, as well as,~~ and an unofficial current transcript from their undergraduate institution, ~~and request prior to requesting~~ an early admission decision. If an early admission decision is granted by the graduate coordinator, **students who will receive their undergraduate degree from an institution other than Midwestern State University will be required to submit an official transcript documenting with a the degree conferred will be required** prior to registration for classes. **However, students who will receive their undergraduate degrees from Midwestern State University will be able to register for classes, during the scheduled registration periods, upon receipt of a Permit to Register. MSU students who have been allowed to register prior to graduation will be dropped from their graduate classes if they fail to graduate as planned.** ~~Early registration is not permitted under this classification.~~ Note: Not all University departments allow early admission into their graduate programs.

(Academic Council, February 2014)

ADMISSION TO THE GRADUATE SCHOOL

Unconditional Admission

An applicant who meets each of the following admission criteria may be eligible for unconditional admission by the graduate faculty of the student's intended major:

1. A bachelor's degree from a regionally accredited institution. (The equivalence of foreign degrees is evaluated by the Office of International Services.) The Office of the Graduate School must receive an official transcript, including one on which a bachelor's degree is posted, directly from each institution the applicant has attended.
2. A cumulative undergraduate GPA of at least 3.0 from the student's graduating institution.
3. A competitive score on the standardized graduate test, **if required by the graduate program. The requirement for standardized test scores is decided at the college level. The student should contact the graduate coordinator of the intended graduate program for information.** ~~(The specific admissions test accepted is determined by the student's intended graduate major~~

~~department.)~~ The Office of the Graduate School must receive official admissions test scores directly from the organization that administers the test.

4. An undergraduate background judged by the graduate faculty of the student's intended major to be adequate for success in the student's intended major.

Conditional Admission

An applicant who does not meet each of the above admission criteria may be eligible for conditional admission by the graduate faculty of the student's intended major if the applicant has the following:

1. A bachelor's degree from a regionally accredited institution. (The equivalence of foreign degrees is evaluated by the Office of International Services.) The Office of the Graduate School must receive an official transcript, including one on which a bachelor's degree is posted, directly from each institution the applicant has attended.
2. An official score for the standardized graduate test, **if required by the graduate program. The requirement for standardized test scores is decided at the college level. The student should contact the graduate coordinator of the intended graduate program for information.** ~~(The specific admissions test accepted is determined by the student's intended graduate major department.)~~ The Office of the Graduate School must receive official admissions test scores directly from the organization that administers the test.

A student who is conditionally admitted must earn a grade point average of 3.0 in the first four graduate courses (which total at least 12 SCH) applicable to the student's graduate major. Students who are assessed additional undergraduate leveling work must complete that work at the direction and to the satisfaction of the coordinator of the student's graduate major. To continue in the program, the student must meet the conditions set forth in the conditional admission.

(Effective Spring 2014, Academic Council, April 2013)

Page 23: THESIS OR RESEARCH PAPER (IF REQUIRED)

1. Form for Thesis and Research Papers: The faculty of each program shall choose the style manual for the field. See program area for recommended manual. **All theses are archived electronically in Moffett Library for which there is no charge. If a college requires a bound copy or if the student desires one or more bound copies, the thesis binding rate is \$25.** In addition, the following requirements must be met:
 - a. ~~Three copies must be submitted.~~ **The number of copies to be bound must be submitted.**
 - b. A letter quality printer with standard type-face must be used.
 - b. ~~At least 20 lb. weight, 25% rag content bond paper must be used.~~(Academic Council, September 2013)
2. Thesis: Students following a thesis program must complete the steps listed below:
 - a. Graduate Advisory Committee: The student should consult regularly with the Graduate Advisory Committee during the preparation of the thesis.
 - b. Title and Approval Pages: The title pages and approval pages of all theses must be uniform. Examples of each form are available in the department offices.
 - c. Abstract: ~~A word processed~~ **An** abstract in standard form of not more than two pages must be prepared. The abstract pages are not numbered and should be inserted at the back of the thesis or behind the bibliography of the thesis.
 - d. Thesis Enrollment: A student's original enrollment is in Thesis 6983; the second enrollment is in Thesis 6993; all subsequent enrollments are in 6993. Enrollment is required each long term until the thesis is successfully completed or until a leave of absence of one semester is granted by the Dean of the Graduate School. Summer enrollment in thesis is not required unless the student will be an August graduate.

- e. Thesis Deadlines: The student must present a reading copy of the thesis to the Graduate Advisory Committee not later than six weeks prior to the date of expected graduation.

~~Three copies of the final thesis must be submitted to the Dean of the Graduate School's office, with the signed approval of the Graduate Advisory Committee and the department chair or graduate coordinator.~~ **An electronic copy of the thesis must be submitted to the Office of the Graduate School** not later than two weeks prior to the end of the semester or summer term (last day of finals) in which all work for the degree is completed. **A hard copy of the approval page with signatures of the thesis committee members, thesis committee chair, and department chair or graduate coordinator will be submitted to the Office of the Graduate School at the same time the electronic thesis is submitted.** After the Dean of the Graduate School's approval, a copy of the approval page will be sent to the Office of the Registrar to verify completion of this requirement.

~~The student must pay the binding fee for the three copies at the Business Office and must present a receipt when the final copies for binding are submitted to the Dean of the Graduate School's office. The student should also submit a current mailing address for receipt of the student's bound copy of the thesis. The other two copies of the thesis will be distributed to the college office and Moffett Library.~~ **All theses will be archived electronically in Moffett Library for which there is no charge. Students will have the option of allowing their theses to be uploaded to a searchable database that will allow their work to be accessed worldwide. Hard copies of the thesis are at the discretion of the student or program/department/college; responsibility for these will be assumed at that level. If a college requires a bound copy or if the student desires one or more bound copies, the library can quote current fees for binding.**

(Effective Fall 2013, Academic Council, January 2013, May 2013, & October 2013)

Page 26: Transfer of Credit

There is no automatic transfer of credit earned at another institution; but in general, a maximum of 6 semester hours of approved graduate work completed at another ~~regionally~~ accredited graduate school may be accepted for credit.

Exceptions may be made with the approval of the graduate coordinator, dean of the college, and Dean of the Graduate School. Only courses with a grade of B or better will be considered for transfer. In such cases, however, credits accepted in transfer shall not exceed 12 hours. The graduate student must also secure the approval of the appropriate graduate coordinator at Midwestern State University prior to registration for any course(s) taken at another institution.

Correspondence courses and military educational experience (ACE credit) are not accepted for graduate credit.

(Academic Council/Graduate Council, August 2013)

Page 26: COURSE LOAD

1. **Full-time Graduate Student:** The maximum course load for a graduate student is 16 semester hours in a fall or spring semester and 6 semester hours for a summer term.

Fall, Spring

9 hours	full-time*
6 hours	3/4 time
3 hours	1/2 time

*9 hours or 6 hours plus graduate assistant or graduate teaching assistantship status = full-time

6 hours for Family Nurse Practitioner, **Family Psychiatric Mental Health Nurse Practitioner, and Nurse Educator** majors = full-time

(Academic Council, October 2013)

Page 29: Assistantships

Graduate students admitted to a graduate degree program are eligible for consideration as a ~~teaching assistants~~ **graduate assistant for teaching**, ~~administrative assistants~~ **graduate assistant for research**, and ~~or research assistants~~ **graduate assistant for instructional support**. Assistantships are usually available in those fields in which graduate study is offered.

Graduate Teaching Assistants may serve as instructors of record in developmental courses, lower level courses, or laboratories. Unless assigned to developmental courses, the instructor of record will have been admitted to graduate study and will have completed a minimum of 18 graduate credit hours in the subject matter field. Graduate Teaching Assistants will typically be employed for up to 6 semester hours load credit per semester.

Graduate ~~Administrative~~ **Instructional** Assistants will typically have assignments such as laboratory assistance, attending and/or helping prepare lectures, grading papers, keeping class records, and conducting discussion groups.

Graduate Research Assistants will typically assist faculty with research projects.

(Board of Regents, August 2012)

Page 34: Change for off-campus fee waiver:

Students attending **only** courses taught ~~only~~ at off-campus sites ~~will not be~~ **are not** required to pay the Student Union/Center Fee **or the Student Recreational and Health Facilities Fee.** ~~the Medical Service fee, the Recreation Center fee, or the Wellness Center fee.~~ All other fees are required.

(Effective Fall 2013, Board of Regents, May 2013)

Page 35: Course Fees replaced with Instructional Enhancement Fees:

**INSTRUCTIONAL ENHANCEMENT FEES
in lieu of Course Fees**

The instructional enhancement fee is charged according to the college in which the course is located and the credit hour value for that course.

PER HOUR CHARGE FOR INSTRUCTIONAL ENHANCEMENT FEES

Dillard College of Business Administration (COBA)	8.00
West College of Education (COED)	16.00
Fain College of Fine Arts (COFA).....	15.00
College Health Sciences and Human Services (COHSHS)	23.00
Prothro-Yeager College of Humanities and Social Sciences (COHSS)	11.00
College of Science and Mathematics (COSM)	18.00
MWSU Instructional Enhancement Fee	5.00

(Effective Spring 2013, Board of Regents, November 2012)

Page 35: New Fees:

PER HOUR CHARGE FOR DIFFERENTIAL INSTRUCTIONAL ENHANCEMENT FEES

Dental Hygiene.....	32.00
Engineering	9.00
Nursing.....	25.00

(Effective Fall 2013, Board of Regents, May 2013)

Page 35: Degree Fee change:

Graduation Fee.....	20.00	30.00
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(Effective as of September 1, 2013; Board of Regents, May 2013)

Thesis Binding (per copy).....	25.00
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(Academic Council, May 2013)

Thesis Binding (per copy).....	25.00
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(Academic Council, September 2013)

Testing Fee change:

GRE ScoreItNow! (Analytical Writing Test): was \$20.00, now \$30.00

(Board of Regents, November 2012)

Page 37: Information and Description of Fees (Board of Regents, May 2013)

~~**Medical Service Fee.** The Board of Regents of Midwestern State University is authorized to charge a Medical Services Fee not to exceed \$15.00 for each semester of the regular term and not to exceed \$7.50 for each summer session. The Medical Services Fee is used only to provide an on-campus physician and medical services to students.~~

~~**International Education Fee.** A fee of \$4.00 per student for each regular term and \$2.00 per student for each summer term will be collected to assist students participating in an international exchange or study program.~~

University Services Fee. Effective Fall 2013, a fee of \$45.12 per semester credit hour will be charged to cover various university services including, but not limited to, technology, library, publications, advising, international education, tutoring, supplemental instruction, and student support.

Incidental Fees. The governing board of a university of higher education may fix the rate of incidental fees to be paid under its governances by students and prospective students, and may make rules for collecting and distributing the fees.

1. Graduation Fee. A fee of \$20.00 \$30.00 (effective September 1, 2013) must be paid when a student files for graduation. No refunds will be made after the final date for application for graduation, or for students graduating in absentia. Caps and gowns may be purchased from the date of Imagine Graduation, forward. Online ordering is available via the MSU Bookstore at <http://www.mwsu.edu/bookstore>.
2. ~~Library Usage Fee.~~ A fee of \$8.00 per semester credit hour will be collected from students to cover library operating costs not currently being met by state appropriations, or other local income.
3. ~~Publication Fee.~~ A fee of \$5.00 per student for each regular term and \$2.50 per student for each summer term will be collected to cover the expenses involved in the publishing and distribution of class schedules, catalogs, and other published materials.
4. ~~Technology Fee.~~ A fee of \$17.00 per semester credit hour will be charged and collected from

~~students to cover the costs of operating, maintaining, and upgrading computer labs available for student use on campus as well as other expenses which the Board of Regents deems necessary or desirable in carrying out the computing functions of Midwestern State University.~~

- ~~5. Wellness Center Fee. A fee of \$1.00 per semester credit hour, not to exceed \$15.00, will be charged and collected from students to cover expenses for the wellness programs.~~
- ~~6. Energy Surcharge. A fee of \$13.00 per semester credit hour will be charged and collected from students to cover the increasing costs of utilities.~~
- ~~7. Academic Support Fee. A fee of \$4.00 per semester credit hour will be charged and collected from students to cover the costs of academic support services offered by the University to include academic advising, tutoring, and supplemental instruction as well as other expenses which the Board of Regents deems necessary or desirable to provide academic support services at Midwestern State University.~~

Page 58: Bob Thomas, Graduate Coordinator (Also on page 205)
(Effective July 2012)

Page 60: Common Body of Knowledge Requirement changes:

The common body of knowledge (CBK) represents the minimum core of knowledge which must be attained prior to beginning graduate study in business. The CBK is composed of 27 semester hours of undergraduate course work representing each of the major business disciplines. The required CBK courses are listed below.

ACCT	2143	Financial Accounting	3 hrs.
ACCT	2243	Managerial Accounting	3 hrs.
BUAD	3033	Business and Economic Statistics	3 hrs.
ECON	2333	Macroeconomics	3 hrs.
ECON	2433	Microeconomics	3 hrs.
FINC	3733	Business Finance	3 hrs.
MGMT	3013	Organizational Behavior	3 hrs.
MIS	3003	Management Information Systems	3 hrs.
MKTG	3723	Principles of Marketing	3 hrs.

In most cases, students who have earned a bachelor's degree in business administration will have satisfied the entire CBK. Students who have had no previous course work in business can have portions of the CBK waived with other previous course work and/or relevant work experience or by equivalency testing. The specific CBK courses required will be determined by the Graduate Coordinator and discussed with each student in an initial meeting. **Alternatively, the entire CBK can be satisfied by completing the six-hour graduate course: BUAD 5006-Foundations for the MBA.**

(Academic Council, May 2013)

Page 61: MBA changes:

Each student will take 8 required graduate courses (24 semester hours) plus 3 graduate electives (9 semester hours) for a total of 33 semester hours.

ACCT	5213	Cost Analysis and Control	3 hrs.
BUAD	5603	Advanced Applied Business Statistics	3 hrs.
ECON	5113	Managerial Economics or ECON 5143 Macroeconomics	3 hrs.

FINC	5713	Financial Administration	3 hrs.
MGMT	5443	Current Issues in Organizational Behavior	3 hrs.
MGMT	6883	Graduate Seminar in Business Policy	3 hrs.
MIS	5113	Information Technology Management	3 hrs.
MKTG	5513	Graduate Seminar in Marketing	3 hrs.
		Approved Graduate Level Electives*	<u>9 hrs.</u>
		Total	33 hrs.

*Note: Students completing a thesis will take BUAD 6983, 6993, and one graduate elective course for a total of 9 hours. **Students completing a Concentration in Accounting will take three graduate accounting electives as approved by the Graduate Coordinator for a total of 9 hours; transcript will reflect the concentration in accounting.**

(Academic Council, May 2013)

Page 61: **IMPORTANT PROGRAM GUIDELINES**

The graduate faculty of the Dillard College of Business Administration has approved a number of guidelines (or rules) which must be adhered to by all MBA students. These guidelines affect several facets of the MBA program.

Common Body of Knowledge Courses

1. **CBK Course Prerequisites**: Before registering for a CBK course, a student must complete each prerequisite either at MSU or by transfer credit.
2. **Undergraduate CBK Courses**: Since the required CBK courses are undergraduate courses, they may be taken at MSU prior to entering the MBA program. All required CBK courses taken at MSU (after completing requirements for an undergraduate degree) will be included as part of the last 60 hours of course work, which forms the basis for computing the student's undergraduate GPA.
3. **Transferred CBK Courses**: Equivalent CBK courses may be transferred from other ~~regionally~~ accredited colleges and universities. Equivalency will be determined by the Graduate Coordinator in consultation with the appropriate Department Chair.

(Academic Council/Graduate Council, August 2013)

Page 62: **Elective Graduate Courses**

All graduate level elective courses must be approved by the Graduate Coordinator. The following rules will help students select graduate level electives.

1. **Undergraduate Courses Taken for Graduate Credit**: The Dillard College of Business Administration does not award graduate credit for any undergraduate courses.
2. **Graduate Transfer Credit**: A maximum of 6 semester hours of graduate level course work may be transferred from another ~~regionally~~ accredited college or university or from another graduate program at MSU. Each graduate course for which transfer credit is requested must be approved by the Graduate Coordinator.

(Academic Council/Graduate Council, August 2013)

Page 65: ACCT Course changes: (Effective Fall 2013, Academic Council, May 2013)

5123. Advanced Accounting 3(3-0)

Prerequisite: ACCT 3043 or concurrent enrollment.

Intensive study of **special areas in advanced financial accounting topics** with emphasis on consolidated financial statements; **other topics include multinational companies, fiduciaries, insolvencies, partnerships, and fund accounting. This material is heavily tested on the CPA Exam. (May not be taken by students with credit for ACCT 4123.)**

5223. Accounting Research and Communication 3(3-0)

Prerequisite: ACCT 4063 3043.

Introduces graduate students to professional accounting research. The course includes a study of the authoritative sources useful for accounting research. Students research, analyze, develop, and present proposed solutions to accounting and related business cases found in practice using such modern information technology resources and databases, as the Financial Accounting Research System (FARS). The results of the research will be presented both written and orally. This course partially fulfills the Texas State Board of Accountancy's requirements for accounting research and communication. **(May not be taken by students with credit for ACCT 4223.)**

Page 65: ACCT New Course Additions: (Effective Fall 2013, Academic Council, March 2013)

5083. Federal Income Tax II 3(3-0)

Prerequisites: ACCT 3073 and consent of Graduate Coordinator

Survey of federal income tax laws applicable to corporations, partnerships and S-corporations, and fiduciary relationships. (May not be taken by students with credit for ACCT 4083).

5323. Graduate Accounting Information Systems 3(3-0)

Prerequisites: ACCT 2143 and 2243

Focuses on systems analysis and design concepts and concerns that relate to the creation, security, documentation, and usage of accounting information systems while requiring hands-on work with Microsoft Office software for accounting purposes (emphasis on Excel and Access).

5523. Graduate International Accounting Standards 3(3-0)

Prerequisite: ACCT 3043

Provides a comprehensive overview of all current international accounting standards (IFRS) in the private sector.

Page 65: BUAD New Course Addition: (Effective Fall 2013, Academic Council, March 2013)

5006. Foundations for the MBA 6(6-0)

Prerequisite: Consent of the Graduate Coordinator

Graduate-level prologue to the accounting, statistics, economic, finance, marketing, management, and information systems foundations built upon during subsequent graduate classes.

Page 76: College of Education changes
Michaëlle Kitchen
Chair, Counseling, Kinesiology, and Special Education Department
Vacant
Chair, Curriculum and Learning Department
Vacant
Chair, Educational Leadership and Technology Department
(Effective Fall 2013, Academic Council, February 2013)

Page 79: COUNSELING, KINESIOLOGY, AND SPECIAL EDUCATION changes

Admission Standards

1. An undergraduate degree from a regionally accredited college or university.
2. A minimum of 18 hours of courses in the behavioral sciences or approved equivalent.
3. A valid teaching certificate for admission to the Master of Education program in school counseling.
4. Admission to Candidacy (upon completion of 12 or more hours).

Upon receipt of a completed application for admission the Counseling Program Admission Committee will determine those applicants who will be admitted to the counseling program.

Program Admission Procedures for School Counseling and Counseling

1. Applications must be completed.
2. Three references must be provided prior to the admission decision.
3. No student will be allowed to enroll in any graduate counseling course unless he or she has applied for admission and has been accepted into the program.

Page 93: Major: Curriculum and Instruction (18 hours) changes

Option I

Resource Area: 6 hours of electives that provide support for teaching as approved by the program coordinator or EDLE 5676, School Change and Reform.

Minor*: 12 graduate hours from: Biology, Early Childhood Education, Educational Technology, English, English as a Second Language, History, Mathematics, Political Science, Reading, Sport Administration, or Teacher Leadership.

Option II

Minor*: 18 graduate hours as prescribed by the Bilingual Education program, Master Mathematics Teacher program, the Training and Development program, the Superintendency program, or in a field related to the public schools: Biology, English, History, Mathematics, and Political Science.

(Academic Council, February 2013)

Page 98: EDUC New Course Addition: (Effective Fall 2013, Academic Council, August 2013)

5186. Clinical Teaching

6(6-0)

Prerequisites: A Bachelor's Degree and approval of the Dean.

Teaching under supervision in an accredited public or private school; meets full day for twelve weeks, including orientation; orientation and supervision by college instructor.

Page 103: College of Education changes

~~EDUCATIONAL LEADERSHIP AND TECHNOLOGY~~

~~Vacant, Chair~~

~~Educational Leadership and Technology Department~~

EDUCATIONAL LEADERSHIP

Program Coordinator, **Jane Owen**

(Effective Fall 2013, Academic Council, February 2013)

Page 105: College of Education changes

EDUCATIONAL TECHNOLOGY

Program Coordinator, **Pam Whitehouse**

(Effective Fall 2013, Academic Council, February 2013)

Page 108: EDLE New Course Additions: (Effective Fall 2013, Academic Council, March 2013)

6063. Advanced Education Law 3(3-0)

Prerequisite: EDLE 5613 or its equivalent.

Builds on the content of the prerequisite course by focusing on legal and policy issues of particular concern to top-level educational policymakers and administrators. Topics include such complex issues as the role of the state in education, parental rights, school choice and vouchers, privatization, religion on campus, and legal liability for constitutional wrongs.

6073. Statistics for Educational Research 3(3-0)

Prerequisites: EDUC 5053 and 6753 or EDLE 5783

Application of statistical techniques to research in education; the development of skills in interpreting statistical concepts. Analysis of variance and covariance, multiple comparisons, non-parametric statistics and multiple correlations.

6083. Research Methods in Education 3(3-0)

Prerequisites: EDUC 5053 and 6753 or EDLE 5783

Introduction to quantitative (survey, experimental design, correlation, causal-comparative, evaluation) and qualitative (case study, observation, action, participant-observation, historical, ethnograph, phenomenology) research methods used in conducting educational research.

Page 109: ETEC New Course Addition: (Effective Fall 2014, Academic Council, May 2013)

5003. Advanced Technology Integration 3(3-0)

This course prepares undergraduate students to use suites of digital media and communication tools that support the development of technological pedagogical content knowledge. Students will develop learning experiences that incorporate new technologies that are developed in collaboration with method course instructors, or other instructors.

Master of Arts in Criminal Justice

(Chair: Nathan R. Moran, Ph.D.)

Graduate Coordinator: Nathan R. Moran, Ph.D.

Professor: Moran

Associate Professor: Fidelie

Assistant Professor: Atkins

Instructor: Paddock

Criminal Justice is a discipline that encompasses the preservation and protection of social order in a free society. It includes such principles as democracy, rule of law, constitutionalism, civil liberties, and the safeguarding of citizens against intimidation and oppression. The Criminal Justice curriculum, which is based on the University's liberal arts core, is designed to prepare students for higher education or entering careers in criminal justice. Graduates are expected to continue their personal and professional development in a variety of practical settings. To achieve this mission, four dimensions of development serve as a basis for the curriculum.

(1) Knowledge, Reasoning, Judgment: The Criminal Justice curriculum provides students the opportunity and assistance to acquire knowledge of the roles of policing, courts, laws, corrections, and international affairs as they contribute to social order. Students will gain knowledge of the history, concepts, and critical issues in these areas through criminal justice required courses. The curriculum further provides a theoretical foundation of the discipline, combined with a thorough understanding of the scientific methods, as it applies to criminal justice. This combination is expected to sharpen the students' reasoning and judgment – qualities imperative to rational functioning in the discipline.

(2) Ability, Skills, Integration: The Criminal Justice curriculum provides students with the ability to achieve the professional goals of criminal justice. Students will learn how to prudently integrate knowledge and practice in criminal justice. Furthermore, the curriculum provides students with an opportunity to develop the individual and group skills necessary to meet various role expectations.

(3) Conduct, Professionalism, Ethics: The Criminal Justice curriculum will provide graduates with an appreciation for the complexity and dilemmas associated with the criminal justice profession. Criminal Justice students will be exposed to the moral and ethical dimensions of the various careers within the discipline and will be charged with the essential aptitudes necessary for their professional conduct.

(4) Vision, Change, Adaptation: The Criminal Justice curriculum will provide students with an understanding of the discipline as it currently exists and as it is envisioned in the future. The Criminal Justice student will be able to apply vision in the face of change and to respond to the evolving nature of criminal justice and society. Furthermore, students will be equipped with the tools of adaptation for making these changes

Goals and Objectives

The Master of Arts in Criminal Justice is designed to prepare graduate students in conducting research and actively participating in the development of knowledge in the areas of criminological theory, crime control, and correctional and police administration. The curriculum is broad enough to satisfy these various interests. Students who are planning careers in law enforcement, corrections or rehabilitation, or who wish for a deeper understanding of crime and the criminal justice system should confer with the

Graduate Program Advisor to develop a combination of elective courses which will support their particular career interests.

Admission Requirements

Admission to the Master of Arts program is based on the CRJU Admissions Committee's assessment of the applicant's scores on the Graduate Record Examination, the undergraduate academic record, and letters of recommendation from undergraduate professors. In some instances a personal interview will also be requested. Admission considerations include the following: (1) that the applicant has, or will soon have, an undergraduate degree from an accredited institution in an allied field; (2) official transcripts of all academic work previously undertaken; (3) at least two letters of recommendation from undergraduate professors; (5) a personal essay of the applicant's career goals and aspirations; and (6) international students are required to take the Test of English as a Foreign Language (TOEFL). A minimum score of 550 (paper-based), 213 (computer-based), or 79 (internet-based) is required. A holistic review of each student's application will be completed on a competitive basis.

Direct Path Admission

Students graduating from Midwestern State University with an undergraduate degree in one of the following areas, and having an undergraduate GPA of 3.25 or greater, shall be automatically admitted into the Master of Arts in Criminal Justice Program (upon application to the University and the Department): Criminal Justice, Bachelor's of Applied Arts and Sciences, Sociology, Social Work, Political Science, Psychology.

Application for Re-Admittance

The department does recognize that in rare cases, situations may arise which result in course grades that may cause a student to be administratively dismissed from the program. In those cases, a student may apply to the department's academic review committee for re-admission after he or she has been officially dismissed from the program. The student must submit a letter requesting readmission with supporting documentation of ability to perform satisfactory academic work. Approval of the request will be based upon the student's written essay in his or her original application, the trend of undergraduate and graduate grades, professional work experience, letter of request, , and consideration of letters of recommendation. Approval of a re-admission request moves the student to conditional status with attendant requirements, which shall be evaluated based on a time schedule established by the department's academic review committee.

Requirements for Academic Good Standing

Any student who receives two grades of C or D, or a combination of C and D, or receives one grade of F will be administratively removed from the program. MACJ courses in which the student earns a grade of C or lower, may be repeated one time for a higher grade, with the approval of the Chair of the Department, in consultation with the Graduate Coordinator. A 3.0 overall grade point average is required for graduation, and students must have a grade of B or better in all courses in the major.

Degree Requirements

The Master of Arts degree in Criminal Justice is a 36-hour degree which does not include a thesis. No minor is required.

Required Courses (24 Hours)

CRJU 5313---Critical Analysis of Justice Administration
CRJU 5323---Perspectives in Criminology
CRJU 5393---Legal Aspects of the Criminal Justice System
CRJU 5383---Survey of Research Methods

CRJU 5353---Global Terrorism
CRJU 6353---Police in Society
CRJU 6433---The Ethics of Criminal Justice
CRJU 6313---Comparative and International Criminal Justice

Elective Courses (12 Hours)

Choose four courses from any 5000/6000 level graduate courses in CRJU.

Admission to Candidacy

Admission to Candidacy occurs when the student completes all course requirements.

COURSES IN CRIMINAL JUSTICE (CRJU)

5313. Critical Analysis of Justice Administration 3(3-0)

An analysis of the criminal justice system in the United States; role of justice agencies as part of societal response to crime; the knowledge base of criminal justice; issues, problems, trends.

5323. Perspectives in Criminology 3(3-0)

Survey of the field of criminology emphasizing perspectives regarding the making of law, breaking of law and societal reactions to the breaking of law.

5333. Courts as Organizations 3(3-0)

Critical evaluation of the dispensing of justice in America, using the systems theory approach, as well as current court policy.

5343. Security and the Future 3(3-0)

Course will focus on meeting the changing demands of security in a global environment. Discussion emphasizing the understanding of how to design, implement, and integrate the security function in an every-changing world and the impact of major economic, demographic, and technological trends on developing strategies for security innovation and growth.

5353. Global Terrorism 3(3-0)

Course will focus on philosophies, tactics, and targets of terrorist groups; discussion of emerging terrorism trends and the roles of the private sector and U.S. Government in responding to and preventing terrorism. Students will also gain insight on how terrorism influences U.S. Foreign Policy.

5363. The Juvenile Offender 3(3-0)

Theoretical perspectives regarding the creation of childhood as a social construct and the etiology of juvenile offending. Particular attention is paid to the role of family, peers and school.

5373. Community Based Corrections 3(3-0)

Techniques and procedures utilized in the supervision of adult and juvenile probationers and parolees, and other residents of community-based corrections facilities. Preparation of social history, pre-hearing, and pre-sentence investigation reports. Emphasis on practical problems confronting the probation and parole and other community-based corrections officer.

5383. Survey of Research Methods 3(3-0)

The theory and application of social science research techniques and designs, with a focus on the interpretation and use of research findings.

5393. Legal Aspects of the Criminal Justice System 3(3-0)

Aspects of law which are relevant to and essential for a better understanding of the criminal justice system and its related processes.

5413. Legal Research 3(3-0)

Methods and techniques of research in the legal system. Designed to prepare students to locate, interpret and disseminate relevant statutory and case law as well as scholarly legal works.

6313. Comparative and International Criminal Justice 3(3-0)

The study of criminology and criminal justice in societies other than the United States. Emphasis is on the uncommon roots of criminal justice globally, comparative criminology, and international criminal justice trends.

6323. Seminar in Organization and Administration 3(3-0)

The study of bureaucracy and complex organizations with strong emphasis on the concepts and practices of the organization and management of public agencies in the United States. Special consideration is given to the various philosophies, typologies, and models of administrative systems in criminal justice.

6333. Research Methods and Quantitative Analysis in Criminal Justice 3(3-0)

Methods and techniques of research and research design; conducting and assessing research in the criminal justice agency management environment; translation of research findings to policy; informational resources readily available to the agency manager. Designed to prepare students to gather decision-relevant information.

6343. Seminar in Leadership and Management 3(3-0)

Problems and alternative solutions in criminal justice management. The case study method and current readings provide an admixture of practical and educational experiences intended to foster and disseminate new ideas for management strategies, especially as this is impacted by leadership styles, human resources, and the environment.

6353. Police in Society 3(3-0)

An examination of the evolution of police in modern society with a special emphasis given to the role of the police play in contemporary society. Current research examining the function of the police will be examined.

6363. Seminar in Deviant Behavior 3(3-0)

Analysis of behavior which violates expectations that are shared and recognized as legitimate. Special attention is focused on societal reactions to such behavior.

6373. Community Theory and the Administration of Justice 3(3-0)

This course examines the nature of criminal justice organizations as components of the political, social and economic inter-organizational networks that comprise communities. Topics such as the intersection of criminal justice, mental health, juvenile justice and educational systems are examined. The impact of criminal victimization and attributes of communities that foster crime are examined in detail. The processes that motivate and implement change in community based organizations are also addressed.

6383. Seminar on Drugs, Society and Policy Issues 3(3-0)

This course will focus on issues and problems surrounding the problem of illicit drugs in society. Particular emphasis will be placed on policy related issues.

6393. Internship in Criminal Justice **3(3-0)**
A minimum of three months in an approved criminal justice setting. Designed to provide the graduate student with an opportunity to synthesize theory and practice.

6413. Seminar in Criminology and Corrections **3(3-0)**
Theory and problems in Criminology and Corrections. One or more term papers evidencing qualities of scholarship will be required.

6423. Statistics for Criminal Justice Research **3(3-0)**
Review of descriptive and graphical techniques; probability and sampling theory; the normal curve and statistical inference; Central Limit Theorem; Chi-square, T and F distributions; analysis of variance and linear regression.

6433. The Ethics of Criminal Justice **3(3-0)**
Ethics and moral philosophy in criminal justice including the role of natural law, constitutional law, code of ethics and philosophical principles. Strong emphasis will be put on examining the role of justice in a free society and the practical implications of justice to practitioners of police, courts and corrections.

6443. Emergent Issues in Criminal Justice Leadership **3(3-0)**
Addresses the effect of emergent perspectives in organization theory on public administration in general, and more specifically upon criminal justice management and leadership. Examines the impact of emergent technology upon criminal justice operations. Studies the integration of organization theory, principles of public administration, and community expectations of criminal justice leaders.

6453. Program Evaluation for Criminal Justice Management **3(3-0)**
Principles and techniques of program evaluation including models and case studies.

6463. Legal Aspects of Criminal Justice Management **3(3-0)**
An overview of the legal issues commonly facing managers in criminal justice agencies. Particular emphasis is placed on public employment law including the hiring, promoting, disciplining and discharging of employees, fair employment practices, and agency and administrator civil liability. Both state and federal statutory and case law are examined.

Page 115: Roe Roberts, MHA Graduate Coordinator (Also on page 204) (Effective November 2012)

Page 115: Health Services Administration Changes. (Academic Council, July 2013)

HEALTH SERVICES ADMINISTRATION

Nathan R. Moran

**Chair, Health Services and Public Administration
and MHA & MPA Graduate Coordinator**

Graduate Faculty: Behrens, **Fidelie**, Harlow, Moran, Roberts

NURSING CORE (for students enrolled in the FNP, Family Psychiatric Mental Health Nurse Practitioner or Nurse Educator Programs) (Effective Spring 2014)

			SCH
NURS	5023	Research in Nursing	3
NURS	5043	Pathological Processes for Advanced Nursing Practice	3
NURS	5053	Contemporary Perspectives	3
NURS	5103	Theoretical Foundations in Nursing	3
NURS	5111	Health Assessment for Advanced Nursing Practice Clinical	1
NURS	5112	Health Assessment for Advanced Nursing Practice	2
NURS	5133	Advanced Pharmacotherapeutics	<u>3</u>
<i>Subtotal</i>			18 15

NURSE EDUCATOR OPTION **SCH**
Nursing Core **18 15**

Thesis

NURS	6913	Special Topics in Graduate Nursing	3
NURS	6983	Thesis	3
NURS	6993	Thesis	<u>3</u>
<i>Subtotal</i>			6 9

Or Alternative Option: Non-Thesis

NURS	6872 6843	Evidence-Based Project I	<u>2</u> 3
NURS	6882 6853	Evidence-Based Project II	<u>2</u> 3
NURS	6892 6863	Evidence-Based Project III	<u>2</u> 3
<i>Subtotal</i>			6 9

Total Hours for the Nurse Educator Program **39**

FAMILY NURSE PRACTITIONER OPTION **SCH**
Nursing Core **18 15**

Thesis

NURS	6913	Special Topics in Graduate Nursing	3
NURS	6983	Thesis	3
NURS	6993	Thesis	<u>3</u>
<i>Subtotal</i>			6 9

Or Alternative Option: Non-Thesis

NURS	6872 6843	Evidence-Based Project I	<u>2</u> 3
NURS	6882 6853	Evidence-Based Project II	<u>2</u> 3
NURS	6892 6863	Evidence-Based Project III	<u>2</u> 3
<i>Subtotal</i>			6 9

Total Hours for the FNP Program **48**

FAMILY PSYCHIATRIC MENTAL HEALTH NURSE PRACTITIONER OPTION **SCH**

Nursing Core			18 15
NURS	5283	Role of the Advanced Nurse Practitioner	3
NURS	5303	Roles in Advanced Psychiatric Mental Health Nursing Practice	3
NURS	5322	Diagnostics for Mental Disorders	2

NURS	5363	Psychiatric Mental Health Nursing I	3
NURS	5373	Psychiatric Mental Health Nursing I Clinical	3
NURS	5383	Psychiatric Mental Health Nursing II	3
NURS	5393	Psychiatric Mental Health Nursing II Clinical	3
NURS	5401	Psychiatric Mental Health Nursing III	1
NURS	5404	Psychiatric Mental Health Nursing III Clinical	4
<i>Subtotal</i>			22

Thesis

NURS	6913	Special Topics in Graduate Nursing	3
NURS	6983	Thesis	3
NURS	6993	Thesis	3
<i>Subtotal</i>			<u>69</u>

Or Alternative Option: Non-Thesis

NURS	6872 6843	Evidence-Based Project I	<u>23</u>
NURS	6882 6853	Evidence-Based Project II	<u>23</u>
NURS	6892 6863	Evidence-Based Project III	<u>23</u>
<i>Subtotal</i>			<u>69</u>

Total Hours for the FPMHNP Program 46

POST-MASTER'S FAMILY PSYCHIATRIC MENTAL HEALTH NURSE PRACTITIONER CERTIFICATE PROGRAM

NURS	5043	Pathological Processes for Advanced Nursing Practice	3
NURS	5111	Health Assessment for Advanced Nursing Practice Clinical	1
NURS	5112	Health Assessment for Advanced Nursing Practice	2
NURS	5133	Advanced Pharmacotherapeutics	3
NURS	5283	Role of the Advanced Nurse Practitioner	3
NURS	5303	Roles in Adv Psychiatric Mental Health Nursing Practice	3
NURS	5322	Diagnostics for Mental Disorders	2
NURS	5363	Psychiatric Mental Health Nursing I	3
NURS	5373	Psychiatric Mental Health Nursing I Clinical	3
NURS	5383	Psychiatric Mental Health Nursing II	3
NURS	5393	Psychiatric Mental Health Nursing II Clinical	3
NURS	5401	Psychiatric Mental Health Nursing III	1
NURS	5404	Psychiatric Mental Health Nursing III Clinical	4

Total Hours 31

~~5053. Contemporary Perspectives 3(3-0)~~

~~Prerequisite: Admission to MSN Program.~~

~~Social, economic, historical, political, ethical, cultural, and legal issues in health care delivery are analyzed. Implications for advanced nursing practice are addressed.~~

~~(Effective Spring 2014)~~

~~5303. Roles in Advanced Psychiatric Mental Health Nursing Practice 3(3-0)~~

~~Prerequisite: Admission to the MSN Program.~~

~~Focuses on understanding factors affecting the incidence of serious/persistent psychiatric disorders and mental health problems and the scope of practice in advanced family psychiatric mental health nursing practice, including care of self assessment and management of individuals, groups, families,~~

and communities across the life span. Exploration of selected theoretical foundations and overview of therapeutic modalities both pharmacologic and non-pharmacologic are included.
(Effective Spring 2014)

6843. Evidence Based Project I **3(3-0)**
Prerequisite: NURS 5023.

This course is the first of a 3-course sequence designed to assist the student in the development of an evidence-based project. The focus on this course is the project planning process. The student will develop a project topic within the context of the social, economic, political, technological, ethical, and legal forces influencing advance practice. The student will develop a problem statement and rationale for the project and compose measurable, pertinent, and time specific objectives.
(Effective Summer 2014)

~~6872. Evidence Based Project I~~ ~~2(2-0)~~
~~This course is the first of a 3-course sequence designed to assist the student in the development of an evidence-based project. The focus of this course is the project planning process. The student will identify a project topic; develop a problem statement and rationale for the project; and compose measurable, pertinent, and time specific objectives for the project.~~
~~(Effective Summer 2014)~~

6911, 6912, 6913. Special Topics in Graduate Nursing **1, 2, 3 (1, 2, 3-0)**
Prerequisites: All graduate nursing core courses or permission from the graduate/program coordinator.

In-depth studies of selected topics in nursing. May be repeated for a maximum of 6 credit hours. Topics may vary. Can also be used for additional clinical experience in which case the number of contact hours is the number of credit hours multiplied by 4.
(Effective Summer 2014)

6983. Thesis I **3 semester hours**
Prerequisites: NURS 5023, 6913 (NURS 6913 may be taken concurrently).
(Effective Summer 2014)

Page 138: Laura Fidelie, MPA Graduate Coordinator (Also on page 199) (Effective November 2012)

Page 138: Public Administration Changes. (Academic Council, July 2013)

PUBLIC ADMINISTRATION

Nathan R. Moran

Chair, Health Services and Public Administration

~~**MPA Graduate Coordinator**~~

Graduate Faculty: Behrens, Fidelie, Harlow, Moran, Roberts

Emeritus Faculty: Mertens

Mission Statement

The mission of the Master of Public Administration program is

1. ~~to~~ Train students through theory and practice to become effective public managers, possessing both general understanding and technical expertise in the unique aspects of public administration;

2. ~~to~~ Serve North and Central Texas by developing affiliations and support relationships with professional public administrators and community advisory groups;
3. ~~to~~ Introduce students to the profession and ideals of public administration, to help students understand the importance of honor, integrity, and ethical behavior in their personal and professional lives, and to assist students in developing a commitment to build ethical public organizations;
4. ~~to~~ Support the University's liberal arts mission, the program is committed to providing quality instruction, and innovative research, so as to create a learning environment that broadens the students' understanding of their place in the global community; and
5. ~~to~~ Cultivate in students an appreciation for the democratic process, an awareness that they are accountable to the public, a spirit of respect for all peoples, and an understanding that a public office is a public trust.

Page 155: Radiological Sciences course title change:

RADS 6553:

From: Graduate Statistics in Radiologic Sciences

To: Graduate Data Analysis in Radiologic Sciences.

(Effective Fall 2013, Academic Council, October 2012)

Page 167: HIST New Course Additions: (Effective Fall 2013, Academic Council, March 2013)

5063. Twentieth Century American West 3(3-0)

An examination of the history and development of the trans-Mississippi West from approximately 1890 to the present. The course will consider major themes such as native and immigrant peoples, rural vs. urban politics, economic growth and development, the environment, regionalism, and the West in popular culture.

5113. American Indian History 3(3-0)

A survey of American Indian history that considers early migrations through European contact, relocation, acculturation, termination, self-determination, and the civil rights movement of the 20th century.