



University Police Department
3410 Taft Boulevard Wichita Falls, Texas 76308-2099
o 940.397.4239 f 940.397.4055

Campus Security Authority (CSA) Crime Report Form

This form should NOT be used as a means to report crimes for which a police response is expected or required. The purpose of this form is solely to collect and report crime statistical data.

To assist Midwestern State University in complying with the Clery Act, this form should be utilized by Campus Security Authorities (CSAs) to report crimes for statistical purposes as soon as possible after a crime has been reported to the CSA. Under the Clery Act, a crime is reported to a CSA when a student, employee, or third party brings information about an alleged Clery crime to the attention of the CSA and the CSA believes the report was made in good faith. The MSU Police Department will use the information provided on this form to review, and if appropriate, investigate and classify the crime for the purpose of inclusion in Midwestern State University's Annual Security and Fire Safety Report and consider whether or not a timely warning notification is required.

Please forward the completed form to the Midwestern State University Police Department, Attn: Clery Coordinator, at police@mwsu.edu, fax #940-397-4055, or deliver in-person to the University Police Department.



Date Incident Reported to CSA: _____

CSA Contact Information (Required)

First and Last Name: _____

Phone: _____ E-mail: _____

Reporting Party Contact Information (Name, Phone, and Email Are Not Required if Confidentiality is Requested)

Reported by: [] The Victim [] A Witness [] A Third Party

First and Last Name: _____

Phone: _____ E-mail: _____

Date(s) of Incident Occurrence

Specific Date: _____

Date Range: _____ to _____ Date(s) Unknown: []

Incident Location

Location Name: _____

Location Address: _____

Location Classification (Select One)

- [] ON-CAMPUS: housing facility (residence hall or apartment) or fraternity/sorority house
[] ON-CAMPUS: not in a housing facility
[] OFF-CAMPUS: public property immediately adjacent to the campus (e.g. sidewalks, streets, etc)
[] OFF-CAMPUS: in University owned, leased or controlled space
[] OFF-CAMPUS: not affiliated with and not adjacent to the University
[] Unknown Location

Did the incident occur in a building or on the street? YES NO

Did the incident occur at a university-sponsored activity? YES NO

Crime Reported (select all that apply; definitions are found on pages 3-4)

Murder/Non-Negligent Manslaughter

Arson

Negligent Manslaughter

Weapons Violation

Sex Offense (Forcible)

Liquor Law Violation (Alcohol)

Sex Offense (Non-Forcible)

Drug/Narcotics Violation

Aggravated Assault

Dating Violence

Robbery

Domestic Violence

Burglary

Stalking

Motor Vehicle Theft

Note: Report the following four crimes ONLY if motivated by bias

Larceny Theft

Intimidation

Simple Assault

Destruction/Damage/Vandalism of Property

Incident Description: Please provide specific information related to the reported incident (i.e. what happened?). Personally identifying information about the victim/complainant (i.e. name, ID number, contact information, etc) is not required.

Bias: Was this incident motivated by one of the following classifications of bias?

Race

Gender

Ethnicity/National Origin

Sexual Orientation

Religion

Disability

Please provide specific evidence to support the position the reported incident was motivated by bias.

To your knowledge, was this incident reported to another agency? YES NO

If so, which agency? _____

Definitions of Clery Reportable Crimes

Murder/Non-Negligent Manslaughter: The willful (non-negligent) killing of one human being by another.

Negligent Manslaughter: The killing of another person through gross negligence.

Sex Offenses (Forcible):

Rape – The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

Fondling – The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age and/or because of his/her temporary or permanent mental incapacity.

Sex Offenses (Non-Forcible):

Incest – Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory Rape – Non-forcible sexual intercourse with a person who is under the statutory age of consent.

Aggravated Assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife or other weapon is used. Simple assaults are excluded.

Robbery: The taking or attempting to take anything of value from the care, custody or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Burglary: The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or a felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

Motor Vehicle Theft: The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access, even though the vehicles are later abandoned - including joy riding).

Arson: The willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, or personal property of another kind.

Weapon Law Violations: The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; all attempts to commit any of the aforementioned.

Liquor Law Violations (Alcohol): The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; all attempts to commit any of the aforementioned. (Drunkness and driving under the influence are not included in this definition.)

Drug/Narcotic Violations: Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadones); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

Dating Violence: Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim; where the existence of such a relationship is determined based on a consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

Domestic Violence: A felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies under VAWA, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.

Stalking: A course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others; or suffer substantial emotional distress.

Additional Crimes Definitions – Report Only if Motivated by Bias

Larceny Theft: The unlawful taking, carrying, leading or riding away of property from the possession or constructive possession of another.

Simple Assault: An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

Intimidation: To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

Destruction/Damage/Vandalism of Property: To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.