The 4th Undergraduate Research and Creative Activity Forum
Thursday, April 30, 2015
9:00 AM – 4:00 PM
Clark Student Center

Call for Abstracts

*The Fourth Undergraduate Research and Creative Activity Forum is Thursday, April 30th.*
The Office of Undergraduate Research welcomes abstracts from undergraduates involved in research/creative projects developed in class, in capstone courses, in a COPLAC distance mentored program, independent studies, IdeaMSU, EURECA, UGROW, etc.

**Faculty Mentor/College Representative/Dean Guidelines**

**Timeline for submission of abstracts:**
1. Students send a finalized abstract to their faculty mentor for final review and approval no later than **Monday, April 6th**.
2. The faculty mentor submits the abstract electronically to the college representative no later than **Friday, April 10th**. The college representative will obtain the Dean’s approval and submit to the UGR Office.

**Role of Faculty Mentor**
The mentor works with mentee(s) to ensure the abstract meets the requirements listed below and makes the necessary revisions.

- **a.** The abstract is no longer than 250 words;
- **b.** The purpose of the study/creative work is included;
- **c.** The method or approach of the study/creative activity is included;
- **d.** The results/findings/creation (preliminary or final) are included;
- **e.** The conclusions (preliminary or final) are included.

The faculty research mentor then approves the abstract and submits it to the college representative (see below).

**College Representatives**

<table>
<thead>
<tr>
<th>College</th>
<th>Representative</th>
<th>Email Address</th>
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<tbody>
<tr>
<td>Dillard College of Business Administration</td>
<td>Dr. Pablo García-Fuentes</td>
<td><a href="mailto:pablo.fuentes@mwsu.edu">pablo.fuentes@mwsu.edu</a></td>
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<td>West College of Education</td>
<td>Dr. Stacia Miller</td>
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<td><a href="mailto:james.masuoka@mwsu.edu">james.masuoka@mwsu.edu</a></td>
</tr>
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*Thank you!*