Welcome once more from the Department of Health and Public Administration!!

In This Issue:
- Scholarship and Graduate Assistantship form
- Introduction to one of our faculty members
- Introduction to our MHA advisory committee
- Fall 2006 schedule of classes
- Pizza Party!!!
- Internship opportunities
- Training Programs and Job Opportunities
- File paper/Thesis Chair request form
- Schedule of events for discussions on 10th -11th April.

Scholarship and Graduate Assistantship:
The Department of Health and Public Administration has scholarship and graduate assistantship opportunities available for current and incoming students. If you would like to apply for a scholarship or a graduate assistantship for next year, please click on the link below and complete the application. Students who have scholarships this year must reapply for next year! We welcome your application for the scholarships or the assistantship.

http://hs2.mwsu.edu/healthandpublic/Scholarship.asp
Introduction to Faculty!!!

Dr. Kirk Harlow

Dr. Kirk Harlow is associate professor of Health and Public Administration Department. He holds an M.E.A.S. degree with emphasis on planning and administration and a Bachelor of Science with emphasis on psychology and mathematics from University of Wisconsin-Green Bay. His PhD has an emphasis on planning and evaluation, database management and substance abuse problems.

Experience

Dr. Harlow has taught research methods and statistical concepts at the college undergraduate and graduate level for 18 years. Outside of the classroom, Dr. Harlow is currently involved in several research projects including: the Youth Asset Project—Survey of student coping assets with respect to drug abuse in cooperation with the Bernards County Health Department, New Jersey; the Patient simulation project at Midwestern State University evaluating the financial returns of patient simulators in health services education; and an evaluation of clinical outcomes of an employee assistance program in cooperation with Kimberly-Clark, Inc. Dr. Harlow has done research on alcohol and drug abuse and its effect on economy, cost effectiveness of primary care screening, treatment criteria and cost management. His skills include validity, reliability and efficiency testing of organizational and individual questionnaires and instruments, and recommending improved ways to organize and analyze data. From a leadership and management development perspective, Dr Harlow has provided a variety of consultation and training services to public and private organizations.

Publications:

Dr. Harlow has published in a number of areas including:

- The effectiveness of a brief-counseling EAP intervention, Seven attributes of an effective EAP and many other topics on EAP are published in EAP Digest
- The value of EAP case management, the road to accreditation. And when an employee is in treatment and many other topics published in EAP Association Exchange.
- The Application of Cirrhosis Mortality and Suicide Mortality as Indicators for Alcoholism Planning
### Health Administration Department welcomes MHA advisory committee:

<table>
<thead>
<tr>
<th>Name</th>
<th>Title/Position</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Michael Graham, MHA</strong></td>
<td>CEO</td>
<td>Nacona Hospital</td>
</tr>
<tr>
<td><strong>Billy Blassingame</strong></td>
<td>Administrator</td>
<td>Texas Specialty Hospital 1103 Grace Street</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Wichita Falls, TX 76301-4414</td>
</tr>
<tr>
<td><strong>Jan Banta</strong></td>
<td>Executive Director</td>
<td>Hospice of Wichita Falls 4909 Johnson Rd.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Wichita Falls, Texas 76310-2547</td>
</tr>
<tr>
<td><strong>Mike Bullet</strong></td>
<td>CEO</td>
<td>HEALTHSOUTH Rehabilitation Hospital</td>
</tr>
<tr>
<td></td>
<td></td>
<td>of Wichita Falls 3901 Armory Road</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Wichita Falls, TX 76302</td>
</tr>
<tr>
<td><strong>STEPHEN M. GUGENHEIM, M.D.</strong></td>
<td></td>
<td>Clinics of North Texas. 501 Midwestern State Parkway East.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Wichita Falls, TX 76302</td>
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<tr>
<td><strong>Fil Arenas, Ph.D.</strong></td>
<td>Adjunct Professor/Retired Military</td>
<td></td>
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<tr>
<td><strong>Roddy Akins M.Ed.</strong></td>
<td>Executive Director</td>
<td>Helen Farrabee Mental Health Mental Retardation</td>
</tr>
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<td></td>
<td></td>
<td>1000 Brook</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Wichita Falls, TX 76301</td>
</tr>
<tr>
<td><strong>Nancy Townley</strong></td>
<td>Vice President Operations</td>
<td>United Regional Health Care System 1600 8th Street</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Wichita Falls, TX 76301</td>
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<tr>
<td><strong>Phyliss Hiraki MHA</strong></td>
<td>Executive Director</td>
<td>Community Healthcare Center of Wichita Falls</td>
</tr>
<tr>
<td></td>
<td></td>
<td>200 Eastside Drive</td>
</tr>
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<td></td>
<td></td>
<td>Wichita Falls, TX 76301</td>
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Fall 2006 Schedules

ALL PUAD Core Courses and electives will be FULLY ONLINE.

Fall PUAD Course Schedule

A. Schedule of MPA Core Courses:

<table>
<thead>
<tr>
<th>MPA Course</th>
<th>Course Name</th>
<th>Instructor</th>
<th>Fall 06</th>
<th>Meeting</th>
<th>Class Room</th>
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<td>5923x1</td>
<td>Organizational Theory and Behavior</td>
<td>Erakovich</td>
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<td>Online</td>
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<td>5943x1</td>
<td>Public Budgeting and Fiscal Administration</td>
<td>Harlow K</td>
<td>X</td>
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<tr>
<td>5133 x1</td>
<td>Public Administration</td>
<td>Erakovich</td>
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B. Schedule of PUAD Electives

<table>
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<td>5003</td>
<td>Directed Research in Public Administration</td>
<td>Roberts R</td>
<td>X</td>
<td>Online</td>
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<td>5143</td>
<td>Ethics in public sector</td>
<td>Roberts R</td>
<td>X</td>
<td>Online</td>
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<tr>
<td>5363</td>
<td>Semi-Admin of Justice</td>
<td>Moran N</td>
<td>X</td>
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Fall HSAD Course Schedule

HSAD-01 Section with WebCT Support

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<th>Instructor</th>
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<th>Meeting</th>
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<tr>
<td>5103</td>
<td>Health Services Administration</td>
<td>Harlow k</td>
<td>X</td>
<td>Sep 9 &amp; Dec 9</td>
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<tr>
<td>5113</td>
<td>Health care financial Management 1</td>
<td>Harlow k</td>
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<td>5123</td>
<td>Health Care Personnel</td>
<td>Sportsman</td>
<td>X</td>
<td>Sep 8 &amp; Dec 8</td>
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<tr>
<td>5203</td>
<td>Health Care Marketing &amp; Microeconomics</td>
<td>Arenas F</td>
<td>X</td>
<td>Sep 9 &amp; Dec 9</td>
<td>108</td>
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<tr>
<td>5223</td>
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<td>Roberts R</td>
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<tr>
<td>5253</td>
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<td>Erakovich</td>
<td>X</td>
<td>Sep 10 &amp; Dec10</td>
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<tr>
<td>3213</td>
<td>The Art of Healing- HONORS</td>
<td>Staff</td>
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COME ONE COME ALL TO THE DEPARTMENT’S FIRST ANNUAL PIZZA PARTY

ON APRIL 21st at 6PM-8PM

- meet your fellow students and chat with the faculty AND of course have some pizza.
  Watch your email for more information
ALL MHA International students must meet several times during the semester in addition to the online work. Domestic Students are also welcomed at these meetings!

Here are the preliminary meeting dates for the fall seminars. We’ve set the date, times and topics for the first two meetings; we’ll let everyone know the exact time and topics for the other meetings when fall gets nearer.

<table>
<thead>
<tr>
<th>Presenter</th>
<th>Dates</th>
<th>Bldg/Room</th>
<th>Days</th>
<th>Times</th>
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<tr>
<td>Dr. Roberts</td>
<td>09-22-2006</td>
<td>Martin108</td>
<td>F</td>
<td>11a-1p</td>
<td>New Department Policies and File Paper Information</td>
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<td>10-06-2006</td>
<td>Martin 108</td>
<td>F</td>
<td>11a-1p</td>
<td>Organizational Influences on Outcomes</td>
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<td>Dr. Sportsman</td>
<td>10-20-2006</td>
<td>Martin 108</td>
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<td>Dr. Harlow</td>
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<td>Martin 108</td>
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Internship Opportunities

The National Association of Schools of Public Affairs and Administration (NASPAA) is seeking to employ one or two master’s level graduate students in public administration, public affairs, or public policy for an intern/project assistant position for 10-12 weeks during summer 2006, starting in May. The intern/project assistant position will pay approximately $12-13 per hour, and can be part-time (20 hrs/week) or full-time (40 hrs/week).

Please visit [www.naspaa.org](http://www.naspaa.org) for more information about NASPAA.

Please e-mail your letter of interest and resume to naspaa@naspaa.org by April 10. Please indicate on your application whether you are interested in a part-time or full-time internship.
Mayo Foundation Administrative Training Program

The Mayo Foundation Administrative Training Program (ATP) fosters the development of outstanding individuals committed to careers in health care administration.

The program provides trainees with practical experience through direct exposure to, and active participation in, a variety of administrative activities in preparation for leadership opportunities within the Mayo system.

The program offers trainees an opportunity to:

- acquire and refine important managerial competencies, including analytical, persuasive and human relations skills
- develop an awareness and understanding of Mayo Clinic organizational structure and the interrelation between departments and personnel
- receive individualized mentoring from a wide array of administrators and physicians
- establish a performance record through project work and departmental staff responsibilities

In turn, Mayo Foundation will:

- benefit from the productive efforts of intelligent, energetic individuals
- gain exposure to current management concepts and ideas from major academic institutions
- attract promising new talent to its administrative staff

Compensation and Benefits

Mayo provides a competitive salary and a comprehensive benefits program including medical, dental, life and disability insurance. In addition, trainees receive 28 days of paid time off and institutional support for appropriate professional travel.

Miami-Dade County Management Trainee (Exempt)

SALARY ENTRY: $38,899 - MAX: $38,899 Annually (Requisition # 6030001)

Salary Entry: $38,899 annually + Benefits Miami-Dade County, FL (Population 2,000,000+) (Up to 4 positions). Seeking motivated and talented participants willing to become future county leaders for a one-year rotational internship program beginning July 17, 2006. Designed to provide individuals with exposure to unique management experience in a large urban county government, with direct involvement in day-to-day operations of major County departments, as well as special projects requiring research and analysis. Require MPA or related degree by the program start date. Applicants must submit a complete application
package containing the following: Four (4) copies of a complete Application Cover Form; Four (4) copies of complete resume; One (1) original and three (3) copies of all official graduate and undergraduate transcripts or degrees, subject to verification; Four (4) copies each of three (3) letters of recommendation (one must be from a faculty advisor); Four (4) copies of an essay, one page in length, describing why the applicant is interested in this position and how they plan to approach the year; Four (4) copies of a previously graded graduate school term paper.

All official transcripts and letters of reference MUST be included in the application package. Only completed application packages will be accepted. Transcripts sent directly by the University/College will not be accepted. SUBMITTAL DEADLINE: Friday, March 31, 2006. Application packages received after the submittal deadline will not be considered. Submit complete application package to: Maggie Fernandez, Program Coordinator, County Manager's Office, 111 NW 1st Street, Suite 2910, Miami, FL 33128, (305) 375-3008 by Friday, March 31, 2006. Application form and additional information is available on the County's website at www.miamidade.gov/trainee. Upon completion of the training program, participants who secure permanent employment with Miami-Dade County must agree to establish and maintain permanent residence in Miami-Dade County within fifteen (15) months of employment from the original appointment date. (Section 2-11.17 of the Code of Miami Dade County). (Office of Strategic Business Management) (Downtown) Closing Date: Friday, March 31, 2006.

Miami-Dade County's hiring decisions are contingent upon the results of a physical examination to include alcohol and drug screening.

Job opportunities

Maximus America’s leading government services company seeks manager and consultant. Applicant must have a master’s degree and either three to five years of experience as a manager in a governmental setting or one to three years of experience as a manager in a governmental setting and at least one year as a consultant at the Senior Consultant level. MAXIMUS offers benefits other than salary that include comprehensive health care coverage, including medical, dental and vision plans; life insurance; Flexible Benefits Account; vacation, holiday and sick time; 401K Savings Plan; Stock Purchase Plan; tuition assistance.

To apply, please submit your cover letter and resume to resumes@maximus.com. Please mention the JOB TITLE in the subject line.

The Yale University Health Management Program has established the Yale-Clinton Foundation Fellowship in International Healthcare Management, which places new graduates as well as more experienced hospital administrators in selected hospitals in Ethiopia for a 1-year fellowship. The Fellowship is paid and will be closely supported by Yale, the Clinton Foundation, and the Minister of Health in Ethiopia.

For more information and application procedures:
http://info.med.yale.edu/eph/hmp/yaleclintonfellowship.html
US Department of Transportation seeks program Analysts. Incumbent serves as a Program Analyst, under the general supervisor of the Senior Associate Administrator for Traffic Injury Control (TIC), who provides general assignments and establishments priorities.

**Salary Range:** 36,671.00- 47,669.00 USD per year.  
**Series & Grade:** GS-0343-07  
**Position Information:** Full Time/ Career Conditional  
**Promotion Potential:** 13  
**Duty Locations:** 2 Vacancies- Washington, DC, 1 Vacancy-Cambridge, MA, 1 Vacancy- Fort Worth, TX, 1 Vacancy-Kansas City, MO.

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**File paper/Thesis Chair Request Form:**

Student must submit completed copy to the Department Secretary to be placed in their file. To download the form follows the link:

[http://hs2.mwsu.edu/healthandpublic/forms/research_paper_guidelines.doc](http://hs2.mwsu.edu/healthandpublic/forms/research_paper_guidelines.doc)

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**SPEAK UP - SPEAK OUT!**

**APRIL 10th-11th Discussions**

**Suicide: Forensic Analysis & Directions for Prevention** 9:00 a.m. Clark Hospitality

**Rape Trauma Syndrome** 9:00 a.m. Wichita I & II

**Emergency Room Procedures** 10:00 a.m. Clark Hospitality

**Human Smuggling and the International Sex Trade** 10:00 a.m. Shawnee Theater

**Me Tarzan, You Jane** 10:00 a.m. Wichita I & II

**Unsustainable Software** 11:00 a.m. Comanche Suites

**On the Edge** 11:00 a.m. Wichita I & II

**Non-Violent Sexuality** 1:00 p.m. Comanche Suites

**Walking the Walk** 3:30 p.m. Clark Hospitality

**From Learned Helplessness to Learned Optimism** 3:30 p.m. Cheyenne

**Learning to Live with Conflict** 3:30 p.m. Wichita I & II

**Non-Violent Sexuality** 7:00 p.m. Comanche Suites
Pre-registration not required. All workshops are free!

TUESDAY, APRIL 11th SCHEDULE OF EVENTS
Title/Speaker/Synopsis Time Location

Suicide: Forensic Analysis & Directions for Prevention 9:00 a.m. Clark Hospitality

Rape Trauma Syndrome 9:00 a.m. Wichita I & II

A Culture of Violence 9:00 a.m. Cheyenne

Allred Unit Prisoner: Sex Offender Speaks 10:00 a.m. Comanche Suites

Emergency Room Procedures 1:00 p.m. Clark Hospitality

Keepers of the Secret: Intergenerational Abuse 1:00 p.m. Comanche Suites

Walking the Walk 2:00 p.m. Clark Hospitality

A Culture of Violence 2:00 a.m. Cheyenne

Me Tarzan, You Jane 3:30 p.m. Kiowa

Female Sex Offenders 3:30 p.m. Wichita I & II

Parking Information

Limited parking is available on the east Side of the Clark Student Center outside of Moffett Library. Overflow parking is available on Taft Blvd.
Watch out for more exciting news soon! Have fun and contact us if you have any concerns or questions.

Health and Public Administration Contact Information

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