

Peace Officer Tuition Exemption

The BAAS with a Criminal Justice Concentration is a Peace Officer Tuition Exemption Participating Program under HB 2347. This tuition exemption program was implemented fall 2011 at MSU. The BAAS program is included on the College for All Texans website's list of colleges and universities in Texas participating in this tuition exemption program. Please visit the [College for All Texans](#) website's to review the requirements regarding the Exemption for Peace Officer's Enrolled in Law Enforcement or Criminal Justice Courses.

In order to be considered for this exemption you must comply with the following:

- Be a currently employed peace officer in the state of Texas
- Have a BAAS Degree Plan which indicates Criminal Justice Concentration
- Been advised and cleared by the BAAS Advisor to enroll into [CRJU applicable courses](#)
- Have on file at the MSU Business Office a letter which verifies current employment status as a licensed peace officer. The letter must be received at the Business Office no later than *one week before the end* (check the date each semester) of the regular registration period the exemption is requested. A current letter must be submitted each semester you are enrolled and plan to use the tuition exemption waiver. ([Link to tuition exemption example letter](#))
 1. The letter must be on agency/organization's official letterhead. It must include student's name, Student ID number, and reference in the subject line: "Law Enforcement Tuition Exemption". The letter must clearly state the student's active employment status. It must be signed by someone (other than yourself) in the Human Resources Department of your organization.
 2. Letters may be faxed or emailed to:

Midwestern State University
Business Office-Attn: Lana Scates
3410 Taft Blvd
Wichita Falls, Texas 76308
Email: lane.scates@mwsu.edu
FAX: (940) 397-4302 – Voice (940) 397-4106

Tuition Exemption Example Letter

Note: This is an example format, only. Please do not use this example as your letter will need to be on your organization's letterhead.

EXAMPLE:

**Official Letterhead of the
Licensed Peace Officer's
Organization/ Contact Information**

Date:

Subject: Law Enforcement Tuition Exemption

John/Jane Smith, (MSU Mustang Student ID Number), is currently employed as a licensed peace officer with/for the _____ .

Signed

(Human Resources Department)

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Letter must be on file in the MSU Business Office one week prior to the end of regular registration. You must check the Registrar's page to verify regular registration dates each semester.