The final internship report should include the following:

- the learning objectives as set forth in the Learning Objectives Agreement;
- an overview of the internship experience;
- the accomplishments achieved during the internship;
- any problems encountered during the internship and how those problems were resolved; the value of the internship experience;
- and any additional information as requested by the faculty advisor.

The final report should be a minimum of five (5) pages that are double spaced in 12 font type.

Note: This report should be an honest appraisal of the internship experience, the host business, personnel relationships, the workload, the expectations (yours and theirs), and the overall management of the internship course.